

SOLICITATION OF PROFESSIONAL SERVICES

STATE OF NEW JERSEY DIVISION OF PROPERTY MANAGEMENT AND CONSTRUCTION (DPMC)

DPMC NUMBER: C1088-00 **SBE Set-Aside**
New Correctional Facility for Women
Chesterfield Twp., Burlington County, NJ

The DPMC is seeking to engage the services of an architecture firm (Consultant) with the objective to construct a new correctional facility for women in Chesterfield Twp., Burlington County, NJ. The new women's correctional facility should be based on the principles of trauma-informed, normative design responses. The arrangement of the individual buildings should reflect a campus concept where women will move across a secure campus to centralized services and programs. Observation of this internal movement will be observed through surveillance as well as stationary and moving officer's stations. Maintaining and enhancing the natural environment will be paramount in achieving the objectives of a normalized setting.

The scope of work for this project can be obtained via the DPMC web site at https://www.nj.gov/treasury/dpmc/project_major_advertisements.shtml

The Consultant shall be a firm prequalified with the DPMC in: **Architecture (P001)** with a dollar rating of Unlimited. The Consultant shall also have in-house capabilities or identify sub-consultants prequalified in the following disciplines:

1. **Electrical Engineering P002,**
2. **HVAC Engineering P003,**
3. **Plumbing Engineering P004,**
4. **Civil Engineering P005,**
5. **Structural Engineering P007,**
6. **Fire Protection Engineering P010,**
7. **Environmental Engineering P011,**
8. **Landscape Design P013,**
9. **Estimating/Cost Analysis P025,**
10. **Security Systems P048 and**
11. **Waste/Water Treatment P054**

The Consultant should also identify all additional architectural, engineering and specialty consultant disciplines necessary to complete the project as described in the scope of work.

DELIVERY INSTRUCTIONS

Preliminary technical proposals (DPMC form 48B) are due to DPMC no later than **2:00 p.m., Thursday, July 18, 2024** and shall be submitted to William Mahan, Consultant Selection Coordinator, Contracts & Procurement Unit, DPMC, via email to the following email addresses: william.mahan@treas.nj.gov & Mariah.greco@treas.nj.gov.

Only Adobe PDF files will be accepted. The file size cannot exceed 20 megs. Hard copies will not be accepted.

Submissions received after **2:00 p.m., Thursday, July 18, 2024** will not be considered. Only firms currently prequalified with DPMC in Architecture P001 with a rating of Unlimited or have complied with the note below regarding the submission of a firms prequalification application by the date and time listed may submit. All joint venture firms must be separately prequalified in Architecture with at least one firm having a dollar rating of Unlimited.

Please note there is a maximum 40-page limit for preliminary technical proposals (form 48B) submitted for this project. Any information beyond the 40-page limit will not be considered.

Preliminary technical proposal forms (form 48B) are also available on the DPMC web site at <https://www.nj.gov/treasury/dpmc/forms.shtml>

Please note: all consultant(s)/sub-consultant(s) participating on the project team must be separately prequalified by DPMC in the discipline(s) for which they will be providing professional services. If a firm is not currently prequalified, a completed prequalification application must be received by **Thursday, July 11, 2024, no later than 4:00 PM** in order for a

firm to be eligible to submit on this project. Please visit the DPMC website at <https://www.nj.gov/treasury/dpmc/forms.shtml> to obtain a prequalification application (form 48A) or contact the prequalification unit at (609) 777-4561.

The consultant selection committee for this project will evaluate the form 48B preliminary technical proposals based upon:

1. Demonstration of the firm / project team's organization and
2. The firm / project team's experience on projects of a similar size and nature.

The consultant's project approach and implementation plan, schedule, and cost estimating/budget control will be reviewed as part of the full technical proposals which will be submitted at a later date.

Small Business Enterprise Set Aside

Pursuant to N.J.A.C. 17:13-1.1 et. seq., this project has been designated as a **Small Business Set-Aside Opportunity**.

Note: This contract includes a goal of awarding 25 percent of the total contract value to either a prime or subcontract level. The consultant selected for award must produce copies of notice(s) from the Division of Revenue & Enterprise Services designating the prime or subcontracting firm(s) as an approved Small Business Enterprise and document their team's SBE participation **prior to the award of a contract**.

All questions concerning the Small Business Set-Aside Program should be addressed to:

DIVISION OF REVENUE AND ENTERPRISES SERVICES
SMALL BUSINESS ENTERPRISE
DEPARTMENT OF THE TREASURY
33 WEST STATE STREET, 5TH FLOOR
P.O. BOX 026
TRENTON, NJ 08625-0026
PHONE: 609-292-2146
<https://www.nj.gov/treasury/revenue/business-cert-program.shtml>

Interested firms that possess the required pre-qualifications mentioned above may obtain an RFP package by contacting William Mahan of DPMC at (609) 292-4234 or by e-mail to william.mahan@treas.nj.gov.

All competing firms are required to comply with the requirements of PL 1975, c. 127 (N.J.A.C. 17:27), regarding non-discrimination requirements in the performance of state contracts.

CHRISTOPHER R. GEARY, ASSISTANT DEPUTY DIRECTOR
CONTRACTS & PROCUREMENT
DIVISION OF PROPERTY MANAGEMENT AND CONSTRUCTION
STATE OF NEW JERSEY
P.O. BOX 034
TRENTON, NJ 08625-0034