

On **October 11, 2023**, the Division of Property Management and Construction (DPMC) will electronically randomly select from an appropriate pool of its pre-qualified consultants, a short list of firms who will be invited to submit a Technical and Fee Proposal for the following project:

Project #: M1554-00 **SBE Set-Aside**  
Project Name: Generator Replacement  
Location: Ann Klein Forensic Center  
Trenton, Mercer County, NJ

CCE: \$1,088,747.00

Contact: William Mahan  
Phone (609) 292-4234  
Fax (609) 777-1970  
E-mail: [william.mahan@treas.nj.gov](mailto:william.mahan@treas.nj.gov)

In order to be included in the random selection process, a firm must be pre-qualified by the DPMC in the following discipline(s) on or prior to **October 10, 2023**.

Code	Discipline
P002	Electrical Engineering

Consultants shall also have in-house capabilities or Sub-Consultants pre-qualified with DPMC in **P007 Structural Engineering and P025 Estimating/Cost Analysis**.

A list of Pre-Qualified Consultants/Sub-Consultants are available at the following Web site:  
[https://www.nj.gov/treasury/dPMC/consult\\_search.shtml](https://www.nj.gov/treasury/dPMC/consult_search.shtml)

**\*\*ATTENTION\*\***

**PRE-REGISTRATION REQUIRED - SEE BELOW FOR INSTRUCTIONS**

The mandatory pre-proposal meeting/site visit is scheduled for **Friday, October 27, 2023 at 1:00 PM**. Consultants are required to **PRE-REGISTER** each individual who shall attend via email to the following addresses: [William.mahan@treas.nj.gov](mailto:William.mahan@treas.nj.gov) and [jennifer.roeckel@treas.nj.gov](mailto:jennifer.roeckel@treas.nj.gov) by **October 23, 2023 NO LATER THAN 3:00 PM** if they plan to participate. Failure to pre-register for this meeting by the date and time specified above will exclude your firm from being permitted to submit a proposal. Consultants shall meet at the Ann Klein Forensic Center – Trenton Psychiatric Hospital – 101 Sullivan Way, Trenton, Mercer County, NJ 08628 (Rain or Shine.) Only those firms attending the mandatory pre-proposal meeting will be permitted to submit a proposal.

Technical Proposals will be evaluated by the Selection Committee based upon the following evaluation criteria:

1. Firm/Team Organization/Sub-Consultants
2. Experience of the Firm, Project Team and Key Team Members
3. Project Approach/Understanding of Project
4. The Firm's Approach to Maintaining the Project Schedule

Pursuant to N.J.A.C. 17:13-1.1 et. seq., this project has been designated as a **Small Business Set-Aside Opportunity**.

**NOTE: THIS CONTRACT INCLUDES A GOAL OF AWARDING 25 PERCENT OF THE TOTAL CONTRACT VALUE TO EITHER A PRIME OR SUBCONTRACT LEVEL. THE CONSULTANT SELECTED FOR AWARD MUST PRODUCE COPIES OF NOTICE(S) FROM THE DIVISION REVENUE AND ENTERPRISE SERVICES DESIGNATING THE PRIME OR SUBCONTRACTING FIRM(S) AS AN APPROVED SMALL BUSINESS ENTERPRISE AND DOCUMENT THEIR TEAM'S SBE PARTICIPATION **PRIOR TO THE AWARD OF A CONTRACT**.**

All questions concerning the Small Business Set-Aside Program should be addressed to:

Division of Revenue and Enterprises Services  
Small Business Enterprise  
Department of the Treasury  
33 West State Street, 5th Floor  
P.O. Box 026  
Trenton, NJ 08625-0026  
Phone: 609-292-2146  
[www.state.nj.us/njbusiness/contracting](http://www.state.nj.us/njbusiness/contracting)

If a firm wishes to participate in the selection process for future projects but is not presently pre-qualified by the DPMC, the firm should submit a DPMC 48A, which may be found at [www.state.nj.us/treasury/dpmc](http://www.state.nj.us/treasury/dpmc).

October 4, 2023