

On **May 26, 2025**, the Division of Property Management and Construction (DPMC) will electronically randomly select from an appropriate pool of its pre-qualified consultants, a short list of firms who will be invited to submit a Technical and Fee Proposal for the following project:

Project #: M1609-00 SBE Set-Aside  
Project Name: Wolverton Roof and Wolverton/Wyckoff HVAC  
Vineland Developmental Center  
Vineland, Cumberland County, NJ  
  
CCE: \$1,489,283.00  
  
Contact: Mariah Greco  
Phone (609) 292-1368  
Fax (609) 777-1970  
E-mail: [mariah.greco@treas.nj.gov](mailto:mariah.greco@treas.nj.gov)

In order to be included in the random selection process, a firm must be pre-qualified by the DPMC in the following discipline(s) on or prior to **March 23, 2025**.

Code	Discipline
P001	Architecture

The consultant shall also have in-house capabilities or Sub-Consultants pre-qualified with DPMC in **P002 Electrical Engineering, P003 HVAC Engineering, P007 Structural Engineering, P025 Estimating/ Cost Analysis, P028 Roofing Inspection, P037 Asbestos Design, P038 Asbestos Safety Control Monitoring, and P065 Lead Paint Evaluation.**

A list of Pre-Qualified Consultants/Sub-Consultants are available at the following Web site:  
[https://www.nj.gov/treasury/dpmc/consult\\_search.shtml](https://www.nj.gov/treasury/dpmc/consult_search.shtml)

**\*\*ATTENTION\*\***

**PRE-REGISTRATION REQUIRED - SEE BELOW FOR INSTRUCTIONS**

The mandatory pre-proposal meeting/site visit is scheduled for **Monday, June 09, 2025 at 10:00 AM**. Consultants are required to **PRE-REGISTER THE NAMES OF THE INDIVIDUALS** that will attend via email to the following addresses: [William.mahan@treas.nj.gov](mailto:William.mahan@treas.nj.gov) and [Mariah.Greco@treas.nj.gov](mailto:Mariah.Greco@treas.nj.gov) by **Wednesday, June 04, 2025 NO LATER THAN 3 PM** if they plan to participate. Failure to pre-register for this meeting by the date and time specified above will exclude your firm from being permitted to participate in the pre-proposal meeting and submit a proposal. Consultants shall meet at the Vineland Developmental Center ( East Wolverton and Wyckoff Cottages ) 1676 East Landis Avenue– Vineland, Cumberland County, NJ 08362. (Rain or Shine.) Only those firms attending the mandatory pre-proposal meeting will be permitted to submit a proposal.

Technical Proposals will be evaluated by the Selection Committee based upon the following evaluation criteria:

1. Firm/Team Organization/Sub-Consultants
2. Experience of the Firm, Project Team and Key Team Members
3. Project Approach/Understanding of Project

#### 4. The Firm's Approach to Maintaining the Project Schedule

Pursuant to N.J.A.C. 17:13-1.1 et. seq., this project has been designated as a **Small Business Set-Aside Opportunity**.

**NOTE:** THIS CONTRACT INCLUDES A GOAL OF AWARDING 25 PERCENT OF THE TOTAL CONTRACT VALUE TO EITHER A PRIME OR SUBCONTRACT LEVEL. THE CONSULTANT SELECTED FOR AWARD MUST PRODUCE COPIES OF NOTICE(S) FROM THE DIVISION OF MINORITY & WOMEN BUSINESS DEVELOPMENT DESIGNATING THE PRIME OR SUBCONTRACTING FIRM(S) AS AN APPROVED SMALL BUSINESS ENTERPRISE AND DOCUMENT THEIR TEAM'S SBE PARTICIPATION **PRIOR TO THE AWARD OF A CONTRACT**.

All questions concerning the Small Business Set-Aside Program should be addressed to:

Division of Revenue and Enterprises Services  
Small Business Enterprise  
Department of the Treasury  
33 West State Street, 5th Floor  
P.O. Box 026  
Trenton, NJ 08625-0026  
Phone: 609-292-2146  
[www.state.nj.us/njbusiness/contracting](http://www.state.nj.us/njbusiness/contracting)

If a firm wishes to participate in the selection process for future projects but is not presently pre-qualified by the DPMC, the firm should submit a DPMC 48A, which may be found at [www.state.nj.us/treasury/dpmc](http://www.state.nj.us/treasury/dpmc).

May 19, 2025