

On **October 30, 2025**, the Division of Property Management and Construction (DPMC) will electronically randomly select from an appropriate pool of its pre-qualified consultants, a short list of firms who will be invited to submit a Technical and Fee Proposal for the following project:

|               |                                                                                                                                             |
|---------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| Project #:    | P1364-00                                                                                                                                    |
| Project Name: | Restoration of Windows and Doors                                                                                                            |
| Location:     | Boxwood Hall Historic Site<br>Elizabeth, Union County, NJ                                                                                   |
| CCE:          | \$200,000.00                                                                                                                                |
| Contact:      | Michelle Li<br>Phone (609) 984-1231<br>Fax (609) 777-1970<br>E-mail: <a href="mailto:michelle.li@treas.nj.gov">michelle.li@treas.nj.gov</a> |

In order to be included in the random selection process, a firm must be pre-qualified by the DPMC in the following discipline(s) on or prior to **October 29, 2025**.

| Code | Discipline                          |
|------|-------------------------------------|
| P034 | Historical Preservation/Restoration |

The consultant shall also have in-house capabilities or Sub-Consultants pre-qualified with DPMC in **P037 Asbestos Design, P038 Asbestos Safety Control Monitoring, and P065 Lead Paint Evaluation**.

A list of Pre-Qualified Consultants/Sub-Consultants are available at the following Web site:  
[https://www.nj.gov/treasury/dpmc/consult\\_search.shtml](https://www.nj.gov/treasury/dpmc/consult_search.shtml)

The mandatory pre-proposal meeting/site visit is scheduled for **Thursday, November 13, 2025 at 11:00 AM**. Consultants shall meet at the Boxwood Hall Historic Site – 1073 East Jersey Street – Elizabeth, NJ 07201. (Rain or Shine.) Only those firms attending the mandatory pre-proposal meeting will be permitted to submit a proposal.

Technical Proposals will be evaluated by the Selection Committee based upon the following evaluation criteria:

1. Firm/Team Organization/Sub-Consultants
2. Experience of the Firm, Project Team and Key Team Members
3. Project Approach/Understanding of Project
4. The Firm's Approach to Maintaining the Project Schedule

If a firm wishes to participate in the selection process for future projects but is not presently pre-qualified by the DPMC, the firm should submit a DPMC 48A, which may be found at [www.state.nj.us/treasury/dpmc](http://www.state.nj.us/treasury/dpmc).

October 23, 2025