

2/17/2016

To: All Interested Respondents

Re: RFQ-Armored Car Services-Judiciary

IMPORTANT NOTE: The Quotation Submission Due Date has been changed as follows:

Quotations are now due on 2/24/2016, by 2:00 PM.

ADDENDUM # 1

The following constitutes Addendum #1 to the above referenced solicitation.

- 1) Quotation Submission Due Date is hereby changed to 2/24/2016, by 2:00 PM.
- 2) Responses to Questions: Please see attached pages.

It is the sole responsibility of the respondent to be knowledgeable to all of the additions, deletions, clarifications and modifications to the RFQ and/or the New Jersey Delegated Purchasing Authority (DPA) Terms and Conditions relative to this RFQ as set forth in all addenda.

All other instructions, terms and conditions of the RFQ remain the same.

New Jersey Judiciary
Administrative Office of the Courts
Purchase and Property Unit
Request for Quotation (RFQ)
Armored Car Services-Judiciary

Note: Some of the questions have been paraphrased in the interest of readability and clarity. Each question is referenced by the appropriate RFQ page number(s) and section where applicable.

#	Page #	RFP Section	Question	Answer
1	5	1.1	Are the courts looking for a single service provider for all locations?	The Judiciary is seeking a single Contractor who may utilize a Subcontractor. Please refer to RFQ Section 4.3.5.
2	6	1.3.2	I respectfully request an extension of one week to the RFQ response deadline.	The Judiciary will not grant a one (1) week extension to the RFQ response. The Quotation Submission Date has been changed to 2/24/16, by 2 PM.
3	6	1.3.2	Can Armored Car Companies respond to the Processing Section of RFP (sic) or is that reserved for Financial Institutions?	The Respondent can submit a response to the RFQ-Armored Car Services-Judiciary and a separate response to the RFQ-Depository Banking Services-Judiciary, utilizing a qualified New Jersey bank as a Subcontractor to perform the depository banking functions. Refer to RFQ-Depository Banking Services-Judiciary, Section 4.3.4.
4	11	3.0	Are there any special access or security access issues?	Judiciary locations may have specialized rules regarding access. These rules are controlled by the local Sheriff's Office at each Judiciary location .Please refer to RFQ Section 3.4.
5	11	3.0	Would you provide depository addresses associated with the Service Branch? Please identify the "same day" cut-off time for each financial institution at each site. a. 140-83 RUNNEMEDE b. 140-85 EDISON c. 280-50 Fairfield	These services are provided by the Judiciary's depository bank.
6	11	3.0	Please clarify the following: There may be multiple deposit slips in a bag, and each deposit shall be identified as a separate deposit item on required reporting. The contractor shall provide same day processing of all daily statewide deposits". The RFP appears to be purely armored transportation and the carrier would not have access to the deposit slips nor the ability to process funds and pass credit.	Each deposit bag shall be identified as a separate item on required reporting.

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7	11	3.1	It is stated that there is not a designated parking area for the armored vehicle. Please clarify the distance of where the armored vehicle can park to pick-up point entrance.	The distance of where the armored vehicle can park varies by each location. There is no legal parking in the front of the Judiciary locations. Please refer to RFQ Section 3.1.
8	11	3.1	Are there any parking permits required?	No parking permits are required.
9	11	3.1.1	Page 11 indicates that there are locations with multiple pick-up points. Please identify these sites and how many points within each facility.	There are currently two (2) Judiciary locations with multiple pick-up points. The Judiciary reserves the right to increase or decrease pick-up multiple points at any time. Please refer to RFQ Section 3.0.
10	12	3.2.2	What is the smallest acceptable deposit bag size?	The smallest acceptable deposit bag size will be determined by the deposit requirements of the Judiciary's Depository bank.
11	12	3.2.2	Since cash and checks have different bags are they then consolidated to a single bag for transportation?	No, cash and checks shall not be consolidated to a single bag for transportation.
12	12	3.2.2	How many bags have been used per quarter, either by individual site or system-wide?	Currently 23 Judiciary locations use approximately 200-1400 bags per quarter.
13	13	3.2.3	Is next day service (deposit) acceptable?	Next day service (deposit) is not acceptable.
14	13	3.2.3	What is the average currency liability shipped in?	This is not a requirement of the RFQ.
15	13	3.2.3	What is the average currency shipped out?	The average currency shipped out is approximately \$300,000 per day Statewide.
16	13	3.2.3	What is the average coin liability shipped in?	This is not a requirement of the RFQ.

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#	Page #	RFP Section	Question	Answer
17	13	3.2.3	What is the average coin shipped out?	The average coin shipped out is usually less than \$1.00 per individual deposit.
18	13 & 17	3.2.3 & 3.8	Electronic Reporting – Page 13 (3.2.3) and page 17 (3.8). Will alternate electronic package receipting and tracking be acceptable?	Electronic package receipting and tracking must conform to RFQ Section 3.2.3.
19	14	3.4	Are there any weapon surrendering requirements? If so, please describe the location of surrender and any escort that will be provided.	Local Sheriff's Office staff rules on weapon surrendering and escorting vary by each Judiciary location.
20	17	3.10	Will "All Risk" Armored and Storage insurance be acceptable in lieu of a surety bond?	All that is meant by the "All Risk" Armored and Storage insurance must meet all of the requirements of a surety bond as described in RFQ Section 3.18.