

Department of the Treasury  
Pension Payroll Disbursement Services RFP 2021  
SAMPLE ACH PRE-NOTE FILE LAYOUT

EFT PRE-NOTE (S342.PARALLEL.DISK.PRENOTE)- AD57758C  
PNN7758C OUTPUT FILE LAYOUT  
(LRECL=94)

**LEVEL**

**1 Header Record ( by File )**

Field #	FIELD NAME	FORMAT	value
F1	Level Record type	N1	value = 1
F2	priority -code	N2	value=01
F3	destination	A10	value= ' 031100225'
F4	state id	A10	value = ' 1221917062'
F5	create date	N6	yymmdd=run date
F6	time	N4	
F7	file letter	A1	value = 'A'
F8	rec size	N3	value=094
F9	block fact	N2	value=10
F10	format	N1	value=1
F11	Bank Name	A23	
F12	Our Name	A23	valule='SJN, DIV OF PENSIONS ' '
F13	Ref code	A8	value='PRE-NOTE ' '
	total		94

**LEVEL**

**5 Batch Header Record ( by fund)**

Field #	FIELD NAME	FORMAT	value
F1	Level Record type	N1	value = 5
F2	service code	N3	value=200
F3	company name	A16	value='SNJ DIV OF PENS ' '
F4	whatever	A20	value='PRE-NOTE PROCESSING'
F5	our id	A10	value='1221917062'
F6	fixed a	A3	value='PPD'
F7	description	A10	
F8	desc date	N6	yymmdd
F9	eff date	N6	yymmdd
F10	filler	A3	
F11	fixed b	N1	value= ' '
F12	fixed c	N8	value= '03110022'
F13	batch number	N7	
	total		94

**LEVEL**

**6 Batch record**

Field #	FIELD NAME	FORMAT	value
F1	Level Record type	A1	value = 6
F2	Trans code	A2	saving=33,checking =23
F3	bank route number	N8	
F4	route check dig	N1	
F5	Account Number	A17	
F6	Amount	N8.2	
F7	person id ssn	N9	
F8	person id seq	N6	
F9	Name	A22	recipient name
F10	Filler	A2	value= ''
F11	fixed	N1	value = 1
F12	Trace No	N15	
	total		94

**LEVEL**

**6 Batch Trail Record**

Field #	FIELD NAME	FORMAT	value
F1	Level Record type	A1	value = 6
F2	Trans code	A2	value=28
F3	ROUTE Number	A9	value=031100225
F4	bank account Number	A17	
F5	Amount	N8.2	value=0
F6	person id	A15	blank
F7	Name	A22	value='SJN, DIV OF PENSIONS '
F8	Filler	A2	value= 0
F9	fixed	A1	value = '0'
F10	Trace No	N15	
	total		94

**LEVEL**

**8 Batch Trail record**

Field #	FIELD NAME	FORMAT	value
F1	Level Record type	A1	value = 8
F2	class code	A3	value=200
F3	detail count	N6	
F4	detail hash	A10	
F5	debit amount	N10.2	
F6	credit amount	N10.2	

F7	state id	A10	value = '1221917062'
F8	filler	A25	
F9	bank ident	A8	value=03110022
F10	batch-nbr	N7	
	total		94

**LEVEL**

**9 Batch Trailer Trail Record ( by file)**

Field #	FIELD NAME	FORMAT	value
F1	Level Record type	A1	value = 9
F2	batch count	N6	
F3	block count	N6	total records
F4	entry count	N8	
F5	entry Hash	A10	
F6	debit amount	N10.2	
F7	credit amount	N10.2	
F8	filler	A39	
	total		94