



# State of New Jersey

DEPARTMENT OF THE TREASURY  
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TO: Cabinet Members

FROM: David Ridolfino **DR**  
Acting Director

DATE: March 20, 2020

SUBJECT: Spending Freeze

In light of the fiscal uncertainty due to the COVID-19 health emergency, the Office of Management and Budget (OMB) has placed select available funding into spending freeze reserve, in order to ensure sufficient cash and budget authority to meet emergency and statutorily required obligations. As such, with certain exceptions, 50% of all uncommitted non-salary operating funds (with the exception of funding needed to provide 24/7 care at State institutions) and 50% of all uncommitted revolving and dedicated funding has been reserved, and 100% of all non-entitlement, discretionary grants-in-aid and state aid funding has been reserved.

Requests for releases of reserve should, until further notice, be related to emergency purchases or direct COVID-19 expenditures. All other releases should be compiled and submitted no more frequently than on a weekly basis, and will be triaged and considered on a case-by-case basis. Requests should include justification for the emergent need for funds, and the outcome of not having funds released. Please contact your OMB Budget Manager with any questions or requests for release.

Thank you in advance for your cooperation during this challenging time.

c: Elizabeth Maher Muoio  
Catherine Brennan  
Fiscal Officers  
Lynn Azarchi  
Jacki Stevens  
Carisa Marone  
OMB Budget Managers