

Thacher Associates LLC
Work Authorization NO. 3
Integrity Oversight Monitoring Services for HNTB
Program and Project Management Support
Contract No. 14-033-D

Firm Name: _____
 Engagement: **New Jersey Transit P.O. No. B-51391-003**
 For Quarter Ending: **06/30/2020**

Reports required under A-60 will be submitted by Integrity Monitors on the first business day of each calendar quarter to the State Treasurer and will contain detailed information on the projects/contracts/programs funded by the Disaster Relief Appropriations Act.

No.	Recipient Data Elements	Response	Comments
A. General Info			
1.	Recipient of funding	New Jersey Transit Corporation	
2.	Federal Funding Agency? (e.g. HUD, FEMA)	Federal Transit Administration	
3.	State Funding (if applicable)	N/A	
4.	Award Type	FTA - Public Transportation Emergency Relief Program	
5.	Award Amount	\$40,500,000.00	Represents total funds authorized under HNTB Contract 13-007B.
6.	Contract/Program Person/Title	Jignasa Desai-McCleary, Chief, Procurement & Support Services	
7.	Brief Description, Purpose and Rationale of Project/Program	This project consists of providing program management support, project management support and related activities over Superstorm Sandy Recovery and NJ TRANSIT Resiliency Program.	
8.	Contract/Program Location	Management of Programs and Projects in various locations	
9.	Amount Expended to Date	\$37,656,433.69	
10.	Amount Provided to other State or Local Entities	None	
11.	Completion Status of Contract or Program	Completed	
12.	Expected Contract End Date/Time Period	March 31, 2018	
B. Monitoring Activities			
13.	If FEMA funded, brief description of the status of the project worksheet and its support.	N/A	

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No.	Recipient Data Elements	Response	Comments
14.	Quarterly Activities/Project Description (include number of visits to meet with recipient and sub recipient, including who you met with, and any site visits warranted to where work was completed)	<p>During the quarter, Thacher Associates ("TA") reviewed HNTB insurance renewals, HNTB change order approvals, and HNTB invoice deliverables schedules. TA reviewed charges in HNTB Invoices 12, 16, 25, 32R, and 48. TA reviewed consultant and subconsultant personnel rates per NJT Task Order Assignments and invoices. TA also performed a review of subconsultant subcontracts and modifications.</p> <p>During the quarter, TA conducted two teleconferences with representatives of NJT Capital Programs regarding Federal grant funding, HNTB scope, and HNTB personnel approvals; NJT Capital Programs and NJT Project Management regarding HNTB scope of work and NJT program development; and HNTB Procurement regarding HNTB personnel approvals. TA also conducted a teleconference interview of three key persons from HNTB regarding scope of work.</p>	
15.	Brief Description to confirm appropriate data/information has been provided by recipient and what activities have been taken to review in relation to the project/contract/program.	<p>During the quarter, TA received NJT PRINTS Reports, documentation in support of charges per HNTB Invoices 2, 25, 32R, and 48, and schedules of NJT authorized signatories regarding change orders. Additionally, TA received supporting documentation for select deliverables rendered by HNTB per Invoices 25 and 32R.</p> <p>Please see Item 14 for description of IOM activities.</p>	

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No.	Recipient Data Elements	Response	Comments
16.	Description of quarterly auditing activities that have been conducted to ensure procurement compliance with terms and conditions of the contracts and agreements.	<p>During the quarter, TA reviewed HNTB insurance renewals, HNTB change order approvals, and HNTB invoice deliverables schedules. TA reviewed charges in HNTB Invoices 12, 16, 25, 32R, and 48. TA reviewed consultant and subconsultant personnel rates per NJT Task Order Assignments and invoices. TA also performed a review of subconsultant subcontracts and modifications.</p> <p>During the quarter, TA conducted two teleconferences with representatives of NJT Capital Programs regarding Federal grant funding, HNTB scope, and HNTB personnel approvals; NJT Capital Programs and NJT Project Management regarding HNTB scope of work and NJT program development; and HNTB Procurement regarding HNTB personnel approvals. TA also conducted a teleconference interview of three key persons from HNTB regarding scope of work.</p>	
17.	Have payment requisitions in connection with the contract/program been reviewed? Please describe	Yes. TA reviewed charges in HNTB Invoices 12, 16, 25, 32R, and 48.	
18.	Description of quarterly activity to prevent and detect waste, fraud and abuse.	<p>During the quarter, TA reviewed HNTB insurance renewals, HNTB change order approvals, and HNTB invoice deliverables schedules. TA reviewed charges in HNTB Invoices 12, 16, 25, 32R, and 48. TA reviewed consultant and subconsultant personnel rates per NJT Task Order Assignments and invoices. TA also performed a review of subconsultant subcontracts and modifications.</p> <p>During the quarter, TA conducted two teleconferences with representatives of NJT Capital Programs regarding Federal grant funding, HNTB scope, and HNTB personnel approvals; NJT Capital Programs and NJT Project Management regarding HNTB scope of work and NJT program development; and HNTB Procurement regarding HNTB personnel approvals. TA also conducted a teleconference interview of three key persons from HNTB regarding scope of work.</p>	
19.	Provide details of any integrity issues/findings	No findings.	
20.	Provide details of any work quality or safety/environmental/historical preservation issue(s).	No findings.	

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No.	Recipient Data Elements	Response	Comments
21.	Provide details on any other items of note that have occurred in the past quarter	Not applicable.	
22.	Provide details of any actions taken to remediate waste, fraud and abuse noted in past quarters	Not applicable.	
C. Miscellaneous			
23.	Attach a list of hours and expenses incurred to perform your quarterly integrity monitoring review	Please see attachment.	
24.	Add any item, issue or comment not covered in previous sections but deemed pertinent to monitoring program.	None.	

Name of Integrity Monitor: Thacher Associates LLC Name of Report Preparer: Martin Aronchick, Managing Director Signature:  Date: October 1, 2020

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Attachment for Question #23

Timekeeper	Hours
Chris Ward	-
Edison Montalvo	-
Deborah Thangam	10.00
Karmen Naidoo	-
Kevin Mullins	-
Kyle Paul	74.75
Linda Negron	3.25
Martin Aronchick	4.00
Michael Bernstein	281.25
Michael Carroll	-
Robert Thompson	-
Scott Millman	7.25
	<u>380.50</u>