

## **Frequently Asked Questions (Updated October 18, 2013)**

### **Q: Who has to complete the form?**

A: *Any State agency, State authority or State commission; local governmental unit including municipalities and counties; local authorities or commission; state and county colleges.*

### **Q: The law refers to contracts over \$5 million. What does that mean?**

A: *It means any contract in excess of \$5 million funded by the federal government regardless of federal agency.*

### **Q: What if a particular project has more than one contract – is a form required for each contract?**

A: *Yes. The Integrity Monitor Act requires that the State Treasurer make a determination with respect to each “contract”.*

### **Q: What kinds of contracts are covered by the Integrity Monitor Act?**

A: *Any contract which is entered into with respect to a “recovery and rebuilding project” which is defined in the Integrity Monitor Act as follows; (1) the use of funds provided pursuant to federal legislation enacted by the 113<sup>th</sup> U.S. Congress which contains, but is not limited to, disaster assistance for impacts associated with Super Storm Sandy, or other major storms, in New Jersey; (2) the use of funds disbursed through the State Treasury to address damage associated with the state of emergency identified in Executive Order No. 104, dated October 27, 2012 (Christie) concerning Super Storm Sandy which shall include emergency operations, loss reimbursement, repairs, rebuilding, restorations, reconstruction, removal of debris, temporary housing, household assistance, relief, hazard mitigation improvements, construction and other recovery and rebuilding activities deemed to be a recovery and rebuilding project by the State Treasurer; and (3) the use of funds provided through federal legislation or disbursed through the State Treasury for undertakings to address the damage associated with any other major storm or natural disaster.*

*A recovery and rebuilding project could mean a particular project such as the construction of a new library, new roof on a building, beach replenishment or new boardwalk.*

*In addition, while not required by the Integrity Monitor Act, the Department of the Treasury will also review federally funded contracts that exceed \$2 million.*

### **Q: Is the requirement measured at the contract, program or grantee level?**

A: *The requirement is measured at the contract level.*

### **Q: Will contracts under \$5 million be reviewed?**

A: *You are required to forward all contracts over \$2 million to the State Treasurer for a risk assessment.*

## **Frequently Asked Questions (continued....)**

**Q: Where do I send the requested information?**

A: *Until further notice, all notifications should be sent to:*

*Department of the Treasury  
Office of the State Treasurer  
PO Box 002  
Trenton, NJ 08625  
Attn: Dave Ridolfino, Associate Deputy State Treasurer*

or email directly at [David.Ridolfino@treas.state.nj.us](mailto:David.Ridolfino@treas.state.nj.us)

**Q: The law references the creation of a pool of integrity oversight monitors. Where can I find the pool?**

A: *The pool is created and is posted to the Department of the Treasury's website at <http://www.state.nj.us/treasury/>*

**Q: What if I already have ongoing or completed contracts, do I still need to complete a contract notification?**

A: *Notification for Contracts completed prior to the enactment of the Law on March 27, 2013, do not need to be submitted. Contracts not completed when the Law was passed require review.*

**Q: When should the form be submitted?**

A: *Upon notification of award by the granting authority to your agency and at the point you are reasonably certain a pending contract or ongoing contract is expected to exceed \$5 million.*

**Q: Will there be opportunities for contractors to provide services in integrity oversight monitoring?**

A: *An RFQ was advertised on the federal GSA site and responses were due back on April 8, 2013. Responses were evaluated to create the pool. An additional bidding opportunity was announced by the Division of Purchase and Property on May 2, 2013 and an award made in July. Additional opportunities are not anticipated at this time.*

**Q: Am I able to apply for a waiver?**

A: *The decision as to whether or not an integrity oversight monitor is required is the sole responsibility of the State Treasurer. However, agencies already employing integrity oversight monitors should describe their controls environment in detail on the Contract Notification Form.*

**Q: Does the law apply to damages brought about by past storms such as Hurricane Irene?**

A: *The Department of Treasury is interpreting the law to apply to Hurricane Sandy and any future events. Please keep in mind that the law does not replace existing federal and state public assistance compliance requirements that were a condition of prior grant awards.*