



**Department of the Treasury  
Sandy Recovery and Rebuilding  
Request for Quote (Engagement Query)**

*Before issuing a Request for Quote (Engagement Query), the Using Agency must obtain approval from the State Contract Manager, as stipulated in the Method of Operations.*

*Please provide the following information and send to the State Contract Manager at:*

*Dave Ridolfino- Associate Deputy Treasurer  
Department of the Treasury  
PO Box 002  
Trenton, New Jersey 08625  
Telephone: 609-633-8185  
Facsimile: 609-292-6145  
[david.ridolfino@treas.state.nj.us](mailto:david.ridolfino@treas.state.nj.us)*

**General Information**

Agency Name: \_\_\_\_\_

State  Local

Contact Person: \_\_\_\_\_

Project Location: \_\_\_\_\_

Project Pool: \_\_\_\_\_

Project Description: \_\_\_\_\_

Estimated Project Start Date: \_\_\_\_\_

Estimated Project End Date: \_\_\_\_\_

**Other**

Please describe and provide the specific performance milestones, standards, and deliverables, as appropriate.

If State Agency, please seek guidance from the Office of the Attorney General for structuring the liquidated damages provision associated with a failure to meet any required milestones, standards, or deliverables, as appropriate.

If Local Agency, please call the State Contract Manager for guidance on structuring the liquidated damages provision associated with a failure to meet any required milestones, standards, or deliverables, as appropriate.

Please provide the liquidated damages provision associated with a failure to meet any required milestones, standards, or deliverables, as appropriate, with indication of either the Attorney General's Office or State Contract Manager's approval, if applicable.

Please explain the rationale for and methodology used in developing the liquidated damages provisions.