## **CERTIFYING OFFICER LETTER — March 12, 2015**

**TO:** Certifying Officers of the Police and Firemen's Retirement System (PFRS)

**FROM:** Wendy Jamison, Board Secretary, Police and Firemen's Retirement System

## **SUBJECT: PFRS Notice of Election**

The attached <u>certifying officer letter</u> and <u>notice</u> has been issued by the PFRS Board of Trustees to seek nominations for one "Police" Representative position to the PFRS Board of Trustees. The State representative will be elected for a four-year terms as of September 1, 2015. Candidates for all positions must now qualify by electronic nomination.

We are requesting that you distribute the attached election notice electronically to each PFRS law enforcement member employed at your location, as the information will explain the pre-election procedures. It is most important that each individual active PFRS Police member receives this notice.

This Certifying Officer Letter and the attached Notice of Election is being transmitted to you electronically and requires your electronic response. SEE THE CERTIFYING OFFICER LETTER FOR SPECIFIC RESPONSE INSTRUCTIONS - DO NOT REPLY TO THIS COVER MESSAGE.

## **DISTRIBUTION OF THIS LETTER**

Certifying Officers should forward this message to their human resources staff, benefit administrators, and any other staff members responsible for the administration of pension benefits for employees.

If you need to review previous e-messages, they are available on the Division's Web site at: <u>http://www.state.nj.us/treasury/pensions</u> At the home page, go to "Online Services — Employer Pensions and Benefits Information Connection (EPIC)" and then on the EPIC page select "Archive of E-Messages."

Please note: It is important that the Certifying Officer's e-mail address is kept current with the Employer Pensions and Benefits Information Connection (EPIC) to assure the accurate and timely delivery of this information. Update your information using the Employer Demographics application in EPIC.