

## **E-MAIL MESSAGE – May 11, 2016**

**TO:** Certifying Officers, Human Resource Representatives, and Benefits Administrators

**FROM:** The New Jersey Division of Pensions and Benefits

**SUBJECT: Retirement Seminars and Webinars for Employees**

**Please make this information available to your employees.**

**Do you have employees who are looking for information about retirement?**

The Division of Pensions and Benefits has scheduled upcoming **Retirement Seminar dates for members of the Public Employees' Retirement System (PERS), Teachers' Pension and Annuity Fund (TPAF), or Police and Firemen's Retirement System (PFRS)**. Both **in-person Seminars** and **live online webinars** are available.

In-person Seminars are available at locations across the state – see the attached list for seminar dates and locations. Live Webinars cover all of the same information as our seminars but can be attended without travel from your own computer.

Designed for employees who are planning for retirement, **retirement seminars** and **webinars** provide a step-by-step look at the retirement process. We explain retirement benefits, beneficiary options, group life insurance, and how to submit the retirement application online using MBOS. Retirement eligibility, purchase, loan repayment provisions and the taxability of pension are explained along with a brief discussion of State Health Benefits Program and School Employees' Health Benefits Program coverage in retirement. Seminars conclude with a question and answer period; Webinar attendees are able to submit questions for individualized answers.

The attached file provides details on Seminar dates, times, and locations, in addition to important suggestions for attendees. The file is in PDF format and requires Acrobat Reader which is available free from Adobe via a link at: <http://www.state.nj.us/acrobat.htm>

### **ADDITIONAL TRAINING DATES**

Please check our Web site regularly for newly added seminar/webinar dates and/or locations. For a complete list of employee pension training

opportunities, visit the Division of Pensions and Benefits' Workshop Registration page at: <http://www.state.nj.us/treasury/pensions/workshop-intro.shtml>

### **DISTRIBUTION OF THIS MESSAGE**

Certifying Officers should make this information available to their employees, and forward this message to their Human Resources staff, benefit administrators, and any other staff members responsible for the administration of pension and benefits for employees.

**Please note:** It is important that the Certifying Officer's e-mail address is kept current with the Employer Pensions and Benefits Information Connection (EPIC) to assure the accurate and timely delivery of this information. Update your information using the Employer Demographics application in EPIC.