

## **E-MAIL MESSAGE – May 18, 2017**

**TO:** Certifying Officers

**FROM:** The New Jersey Division of Pensions and Benefits

### **SUBJECT: Online Transmittal Electronic Payment System (TEPS) Upgrade**

The Transmittal Electronic Payment System (TEPS) is the online application for the transmittal of pension contributions and the remittance of health benefit premiums. The TEPS vendor, First Data, has added additional security features to safeguard users and protect against malicious threats.

#### **New Logon Process**

On May 26, 2017, when accessing the logon page for the NJ Pensions TEPS program and the New Jersey Health Benefits TEPS program, users will be required to create a unique username and strong password for TEPS access. Select the "New User" link at the bottom of the logon page and follow the prompts to update your TEPS access.

Please note that this is a one-time setup only and be sure to have your location number(s), a valid e-mail address, and your TEPS pin handy. Going forward, you will access TEPS using your personal username and password.

Some users may also be required to update their bookmark for the new URL's listed below:

- NJ Pensions TEPS at <https://govone.com/tpp/NewJerseyPensions>
- New Jersey Health Benefits TEPS at: <https://www.govone.com/tpp/NewJerseyHealth>

For questions or technical support with TEPS or the user update, please contact First Data at 1-800-332-4125.

#### **TEPS by Phone**

There is no immediate update pending for users who submit TEPS transactions over the telephone. TEPS telephone users should continue to access TEPS using their location number(s) and TEPS pin until instructed to do otherwise.

#### **DISTRIBUTION OF THIS LETTER**

Certifying Officers should forward this message to their human resources staff, benefits administrators, and any other staff members responsible for TEPS payments or for the administration of pension and/or health benefits for your employees.

**Please note:** It is important that the Certifying Officer's e-mail address is kept current with the Employer Pensions and Benefits Information Connection (EPIC) to assure the accurate

and timely delivery of this information. Update your information using the Employer Demographics application in EPIC.