

CERTIFYING OFFICER LETTER– August 22,2016

TO: Certifying Officers, All Funds

FROM: The New Jersey Division of Pensions and Benefits

**SUBJECT: Administrative Code Updates – Honorable Service;
Disability Retirement**

The attached [Certifying Officer letter](#) has been issued by the Division of Pensions and Benefits to notify employers of the readoption of New Jersey Administrative Code (N.J.A.C. Section 17:1), General Administration effective June 20, 2016. Included in the readoption were several changes that should be noted by employers in the areas of Honorable Service and Disability Retirements.

DISTRIBUTION OF THIS MESSAGE

Certifying Officers should forward this message to their human resources staff, benefit administrators, and any other staff members responsible for the administration of pension benefits for employees.

Should you have any questions or need additional assistance, please contact the Division's Employer Education Unit at (609) 292-7524 or send an e-mail to pensions.nj@treas.nj.gov

Current and archived Certifying Officer Letters are available for viewing on the Division's Web site at: <http://www.nj.gov/treasury/pensions> On the home page, click on "Information for Employers" and then select the link for "Certifying Officer Letters."

Please note: It is important that the Certifying Officer's and Supervisor's e-mail addresses are kept current with the Employer Pensions and Benefits Information Connection (EPIC) to assure the accurate and timely delivery of this information. Update your information using the Employer Demographics application in EPIC.