HEALTH/RX/DENTAL DATE SCHEDULE

NEW HIRES LEAVE OF ABSENCE - RETURNS FROM LEAVE - TERMS									
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	
NEW HIRES		PAYDAY	HEALTH,RX		HEALTH, RX	DATE	SUMMARIES	HEALTH,RX	
RETURN FROM LEAVE	DED.	HB/DENT	&DENTAL	HB	& DENTAL	THE	WITH PAYMENTS	& DENTAL	
TERMINATIONS	STARTS	DEDUCTION	EFFECTIVE	EFF	EFFECTIVE	PORTAL	DUE TO CP	TERMINATION	NOTES:
LOA (PAY STATUS)	PP#	BEGINS ON	DATE	PP#	DATE	CLOSES	NO LATER THAN	DATE	
									COLUMN (7) REPRESENTS THE DATE THE PORTAL CLOSES
									PREPAYMENTS SHOULD BE RECEIVED BY THE AGENCY
									PRIOR TO THIS DATE TO ENSURE NO LAPSE IN COVERAGE
11/16/24 - 11/29/24	1	01/03/25	01/11/25	25	11/16/24	12/10/24	12/13/24	12/14/24	
11/30/24 - 12/13/24	2	01/17/25	01/25/25	26	11/30/24	12/24/24	12/27/24	12/28/24	COLUMN (1) THIS APPLIES TO THE DATE AND PAY PERIOD IN WHICH THE
12/14/24 - 12/27/24	3	01/31/25	02/08/25	1	12/14/24	01/07/25	01/10/25	01/11/25	EMPLOYEES' PAY STATUS WAS ACTIVATED OR BECAME 0
12/28/24 - 01/10/25	4	02/14/25	02/22/25	2	12/28/24	01/21/25	01/24/25	01/25/25	COLUMN (2) PAY PERIOD IN WHICH HEALTH ,PRESCRIPTION DRUG AND
01/11/25 - 01/24/25	5	02/28/25	03/08/25	3	01/11/25	02/04/25	02/07/25	02/08/25	DENTAL BENEFITS ARE PROCESSED
01/25/25 - 02/07/25	6	03/14/25	03/22/25	4	01/25/25	02/18/25	02/21/25	02/22/25	COLUMN (3) DATE HEALTH BENEFIT / DENTAL DEDUCTIONS WILL BEGIN
02/08/25 - 02/21/25	7	03/28/25	04/05/25	5	02/08/25	03/04/25	03/07/25	03/08/25	COLUMN (4) HEALTH,PRESCRIPTION DRUG AND DENTAL BENEFITS COVERAGE
02/22/25 - 03/07/25	8	04/11/25	04/19/25	6	02/22/25	03/18/25	03/21/25	03/22/25	EFFECTIVE DATE
03/08/25 - 03/21/25	9	04/25/25	05/03/25	7	03/08/25	04/01/25	04/04/25	04/05/25	COLUMN (5) PAY PERIOD IN WHICH HEALTH, PRESCRIPTION DRUG AND DENTAL
03/22/25 - 04/04/25	10	05/09/25	05/17/25	8	03/22/25	04/15/25	04/17/25	04/19/25	BENEFITS BECOME EFFECTIVE
04/05/25 - 04/18/25	11	05/23/25	05/31/25	9	04/05/25	04/29/25	05//02/25	05/03/25	COLUMN (6) THE EFFECTIVE DATE OF HEALTH, RX AND DENTAL BENEFITS
04/19/25 - 05/02/25	12	06/06/25	06/14/25	10	04/19/25	05/13/25	05/16/25	05/17/25	COLUMN (7) THE DATE THE PORTAL CLOSES FOR HEALTH, RX AND DENTAL
05/03/25 - 05/16/25	13	06/20/25	06/28/25	11	05/03/25	05/27/25	05/30/25	05/31/25	PREPAYMENTS. MONEY SHOULD BE RECEIVED PRIOR TO THIS DATE!
05/17/25 - 05/30/25	14	07/03/25	07/12/25	12	05/17/25	06/10/25	06/13/25	06/14/25	COLUMN (8) THE DATE THE SUMMARIES WITH PAYMENTS ARE DUE TO CP
05/31/25 - 06/13/25	15	07/18/25	07/26/25	13	05/31/25	06/24/25	06/27/25	06/28/25	COLUMN (9) TERMINATION DATE OF HEALTH BENEFITS, PRESCRIPTION DRUG
06/14/25 - 06/27/25	16	08/01/25	08/09/25	14	06/14/25	07/08/25	07/11/25	07/12/25	AND DENTAL COVERAGE IF NO PREPAYMENT IS MADE, LAST DAY OF
06/28/25 - 07/11/25	17	08/15/25	08/23/25	15	06/28/25	07/22/25	07/25/25	07/26/25	COVERAGE IS 1 DAY PRIOR TO THIS DATE
07/12/25 - 07/25/25	18	08/29/25	09/06/25	16	07/12/25	08/05/25	08/08/25	08/09/25	
07/26/25 - 08/08/25	19	09/12/25	09/20/25	17	07/26/25	08/19/25	08/22/25	08/23/25	
08/09/25 - 08/22/25	20	09/26/25	10/04/25	18	08/09/25	09/02/25	09/05/25	09/06/25	
08/23/25 - 09/05/25	21	10/10/25	10/18/25	19	08/23/25	09/16/25	09/19/25	09/20/25	
09/06/25 - 09/19/25	22	10/24/25	11/01/25	20	09/06/25	09/30/25	10/03/25	10/04/25	**************************************
09/20/25 - 10/03/25	23	11/07/25	11/15/25	21	09/20/25	10/14/25	10/17/25	10/18/25	DUE TO HOLIDAYS, ALL EARLY CUTOFFS FOR PREPAYMENTS ARE IN BOLD
10/04/25 - 10/17/25	24	11/21/25	11/29/25	22	10/04/25	10/28/25	10/31/25	11/01/25	PRINT AND UNDERLINED. PREPAYMENTS ARE DUE AT CENTRALIZED PAYROLL
10/18/25 - 10/31/25	25	12/05/25	12/13/25	23	10/18/25	11/11/25	11/14/25	11/15/25	BY DATE LISTED AND ALL APPLICATIONS ARE DUE AT DIVISION OF PENSIONS
11/01/25 - 11/14/25	26	12/19/25	12/27/25	24	11/01/25	11/25/25	11/28/25	11/29/25	AND BENEFITS BY DATE LISTED.
11/15/25 - 11/28/25	l 1	01/02/26	01/10/26	25	11/15/25	12/09/25	12/12/25	12/13/25	PLEASE MAKE A SPECIAL NOTE OF THESE CUTOFF DATES.
11/29/25 - 12/12/25	2	01/16/26	01/24/26	26	11/29/25	12/23/25	12/26/25	12/27/25	