

FOREIGN OR ALIEN COMPANIES

Type or print the requested information

Federal Employer I.D. Number

Insurer NAIC Code Number _____

Company Name _____

Insurer NAIC Group Code Number _____

Mailing Address _____

City State ZIP Code _____

Important: The following instructions must be adhered to:

The Original Return must be filed with the Director, Division of Taxation on or before March 1 annually and shall be accompanied with a Check payable to - "NJ Division of Taxation - Insurance Tax" Please refer to the instructions concerning electronic funds transfer (EFT) payments.

Mail to: Division of Taxation
200 Woolverton St., Bldg. 20
PO Box 247
Trenton, NJ 08646-0247

Also

You must file a duplicate return with the Commissioner of Banking and Insurance at the same time.

Mail to: The Department of Banking and Insurance
20 West State Street
PO Box 325
Trenton, NJ 08625-0325

When completing this return, please be sure to follow the general filing instructions on page 5.

Annual Report
Statement of Premium Taxes and Other Obligations
Life Insurance Companies

Commissioner of Banking and Insurance, State of New Jersey:
Director, Division of Taxation, State of New Jersey:

The _____

incorporated or organized under the laws of _____

and with offices located at _____

Mailing address of office preparing return

hereby submit the following statement for the calendar year ending December 31, 20____, as required by, and in accordance with the New Jersey Revised Statutes Title 54 chapters 16, 17, 18 and 18A.

Alien Insurers: Indicate Port of Entry _____
State

Date of Incorporation or organized _____

Date first licensed in New Jersey _____

STATE OF _____ } ss.
COUNTY OF _____

On this ____ day of _____ A.D. 20____ before me _____

personally appeared _____

(Insert Secretary or U.S. Manager)

_____ Insurance Company of _____

who being duly sworn according to law, on his oath did depose and say that the foregoing report is true and correct.

Subscribed and sworn to before me the day and year aforesaid. _____

(Insert Secretary or U.S. Manager)

(Official Title)

Important:
This block must be completed
Federal Employer Identification Number

(Name & Title of party to contact regarding this return)

(Phone Number)

(Email Address)

(Signature of individual of preparing this return)

(Preparer's Identification Number)

(Name of Tax Preparer's Employer)

(Employer's Identification Number)

STATE OF INCORPORATION		(1) Life Insurance	(2) Annuity Considerations	(3) Individual Accident & Health	(4) Group Accident & Health	(5) Other Explain	(6) Other Explain	(7) Total
1.	Premiums Per Schedule T (Attach reconciliation if different)							
2.	Dividends paid in Cash: excluding \$ dividends on Qualified Pension Plans							
3.	Dividends used for renewal; excluding \$ dividends on Qualified Pension Plans							
4.	Dividends left on deposit; excluding \$ dividends on Qualified Pension Plans							
5.	Life premiums on Qualified Pension Plans							
6.	All Other explain **							
7.	Total deductions Lines 2 through 6							
8.	Taxable Premiums Line 1 less Line 7							
9.	Tax Rate							
10.	Tax Line 8 X 9							

STATE OF NEW JERSEY *

(Attach a copy of New Jersey State page of Annual Statement as filed with the New Jersey Department of Banking and Insurance)

11.	Premiums Per Schedule T (Attach reconciliation if different)							
12.	Dividends paid in Cash: excluding \$ dividends on Qualified Pension Plans							
13.	Dividends used for renewal; excluding \$ dividends on Qualified Pension Plans							
14.	Dividends left on deposit; excluding \$ dividends on Qualified Pension Plans							
15.	Life premiums on Qualified Pension Plans (Attach documentation)							
16.	All Other explain							
17.	Total deductions Lines 12 through 16							
18.	Taxable Premiums Line 11 less Line 17							
19.	Tax Rate	2.1%		2.1%	1.05%			
20.	Tax Line 18 X 19							

* Even if the premium basis for the State of Incorporation and the State of New Jersey are the same, Lines 11 to 17 must be completed.

** Supporting Documentation MUST be enclosed.

A copy of New Jersey State page, and, Schedule T, as filed with the NAIC, must be attached.

Schedule B – Summary of Taxes and Other Obligations

		(1) State of Incorporation Tax	(2) State of New Jersey Tax
21.	Total Life Tax Sch. A Col. 1, Line 10 - Carry to Col. (1) Total Life Tax Sch. A Col. 1, Line 20 - Carry to Col. (2)		
22.	Total Annuity Tax Sch. A, Col. 2, Line 10 - Carry to Col. (1)		
23.	Total Ind. A&H Tax Sch. A, Col. 3, Line 10 - Carry to Col. (1) Total Ind. A&H Tax Sch. A, Col. 3, Line 20 - Carry to Col. (2)		
24.	Total Group A&H Tax Sch. A, Col. 4, Line 10 - Carry to Col. (1) Total Group A&H Tax Sch. A, Col. 4, Line 20 - Carry to Col. (2)		
25.	Total Other Tax Sch. A Col. 5, Line 10 - Carry to Col. (1)		
26.	Total Other Tax Sch. A Col. 6, Line 10 - Carry to Col. (1) Total Other Tax Sch. A Col. 6, Line 20 - Carry to Col. (2)		
27.	Total Lines 21 to 26 Col. 1 and 2 (Should agree with Sch. A Col. 7 Line 10 and 20 respectively)		

Taxable Premiums as Determined With Reference to N.J.S.A. 54:18A-6
Note: If Taxable Premiums are determined as provided in N.J.S.A. 54:18A-6 (12.5% Limitation), then Schedule E - Calculation of Taxable Premiums as Provided in N.J.S.A. 54:18A-6 - must be completed.

Type	Sch. E. Sec. II Col. B Total Premiums	Foreign Rate	Tax	New Jersey Rate	Tax
28. Life				2.1%	
29. Individual A & H				2.1%	
30. Group A & H				1.05%	
31. Total (Lines 28 thru 30)					
32. Total Tax (Lesser of Line 27 or 31, Sch.B Col. 1 and 2)					
All other taxes, fees and obligations:			State of Incorporation Tax	State of New Jersey Tax	
33. Company License					
34. Filing Fees					
35. Income Tax (Attach Schedule)					
36.					
37. Other* (Attach Supporting Documentation)					
38.					
39. Total All Other - (Lines 33 through 38, col. 1 & 2)					
40. Total Tax - (Lines 32 plus 39, col. 1 & 2)					
41. Retaliatory Tax - (see instructions)					
42. Total Tax Due - (Line 40 col. 2 plus Line 41 col. 2)					

Calculation of Total Amount Due

43.	Total Tax after Refundable Business Tax Credits (See Schedule BTC - If Line 5 is less than zero "0", enter the overpayment amount, otherwise "0")	
44.	Total Tax after Remaining Business Tax Credits (See Schedule BTC - If Line 12 is greater than zero "0", enter the tax amount, otherwise "0")	
45.	Other Insurance Premium Tax Credits * - Attach Supporting Documentation	
46.	Guaranty Fund Assessment Credit (from Schedule D, Page 4 Line 8) **	
47.	Total Tax Credits (Total of Line 45 through 46)	
48.	Balance of Tax Liability Due - Line 42, 43 or 44 Less Line 47 (See instructions)	
49.	Credit for Prepayment of Premium Tax paid March 1 and June 1 of prior calendar year	
50.	Balance Due (Line 48 less Line 49)	
51.	Prepayment of Tax liability due March 1st - (50% of Line 32, Column (2))	
52.	Total Amount Due State of New Jersey (Line 50 plus Line 51)	
53.	If Line 50 plus Line 51 is less than zero enter the amount of the overpayment	
54.	Amount of Line 53 to be applied to Prepayment of Tax liability due June 1st (see instructions)	
55.	The amount of Line 53 to be refunded (If Line 53 plus Line 54 is less than zero)	
56.	Amount of Business Tax Credit carryforward available to be credited against next year's return. (Schedule BTC - If Line 12 is less than zero "0", enter amount here.)	

PAYMENT OF THE AMOUNT INDICATED AT LINE 52 MUST BE SUBMITTED IN ONE TRANSACTION, TO THE DIVISION OF TAXATION AT THE ADDRESS INDICATED ON THE FIRST PAGE OF THIS RETURN.

Note: Regarding Other Taxes, Obligations and Fees In Calculating the Retaliatory Tax Due: If a taxpayer includes other taxes, obligations and fees paid to the Department of Banking and Insurance (DOBI) on Schedule B Line 40 "Total Tax," in calculating its Retaliatory Tax obligation, they may credit those amounts on Schedule B Line 45 "Other Insurance Premium Tax Credits." A detailed breakdown of the credits taken must be attached. If other taxes, obligations and fees are not included in Line 40 for the Retaliatory Tax calculation, no credit is allowed.

* Requires proof of payment included with return, i.e., copies of cancelled check issued for payment.

** A copy of the New Jersey State page and Schedule T, as filed with the NAIC, must be attached.

All Guaranty Fund Assessment Credits requested on this return require legible copies of each Guaranty Fund Assessment Class B Certificate of Contribution with Account Summary and the check(s) issued in payment,

SCHEDULE D – CALCULATION OF GUARANTY FUND ASSESSMENT CREDIT

Eligibility - Provided for by the New Jersey Life and Health Insurance Guaranty Association Act (N.J.S.A. 17B:32A-18), a member Life and Health insurer may offset against its premium tax liability, attributable to premiums written in that year, any assessments for which a Class B Certificate of Contribution has been issued, to the extent of 10% of the amount of those assessments for each of the five calendar years following the second year after the year in which those assessments were paid, except that no member insurer may offset its premium tax liability by more than 20% of its tax liability in any one year.

Be sure to include proof of payment for all assessments listed below.

YEAR ASSESSMENT PAID	YEARS IN WHICH A CREDIT FOR AN ASSESSMENT CAN BE CLAIMED (CREDIT IS 10% OF ASSESSMENT)							AMOUNT OF ASSESSMENT	MAXIMUM ALLOWABLE CREDIT 10% OF ASSESSMENT	
	1	2	3	4	5	6	7			
2014			2017	2018	2019	2020	2021		1.	
2015			2018	2019	2020	2021	2022		2.	
2016			2019	2020	2021	2022	2023		3.	
2017			2020	2021	2022	2023	2024		4.	
2018			2021	2022	2023	2024	2025		5.	
Maximum Credit Available for this Return (add Lines 1 through 5 above)									6.	
Enter 20% of the Total Tax Due reported on Schedule B, Line 32 Column 2									7.	
Enter the lesser of Line 6 or 7 here and on Schedule B, Line 46 Column 2									8.	

SCHEDULE- E LIFE INSURANCE COMPANIES CALCULATION OF TAXABLE PREMIUMS AS PROVIDED IN N.J.S.A. 54:18A-6

SECTION I – COMPLETE ONLY IF LICENSED SUBSEQUENT TO June 30, 1984

WORLDWIDE PREMIUM DATA FOR COMPANY COMPLETING THIS RETURN AND ALL OF ITS AFFILIATES AS DEFINED IN N.J.S.A. 17:27A-1 et seq.

WORLDWIDE PREMIUM DATA		(A) WORLDWIDE PREMIUMS	(B) 12.5% OF AMOUNT IN COLUMN (A)	(C) NEW JERSEY PREMIUMS
1.	Life Insurance Premiums of Company and all of its Affiliates			
2.	Individual Accident & Health Insurance Premiums of Company and all of its Affiliates			
3.	Group Accident & Health Insurance Premiums of Company and all of its Affiliates			
4.	TOTAL			

SECTION II – MUST BE COMPLETED BY ALL COMPANIES ELECTING TO CALCULATE TAXABLE PREMIUMS AS PROVIDED IN N.J.S.A. 54:18A-6.

WORLDWIDE PREMIUM DATA FOR COMPANY COMPLETING THIS RETURN

WORLDWIDE PREMIUM DATA		(A) WORLDWIDE PREMIUMS	(B) 12.5% OF AMOUNT IN COLUMN (A)
1.	Life Insurance premiums		
2.	Individual Accident & Health Insurance Premiums		
3.	Group Accident & Health Insurance Premiums		
4.	TOTAL		

NOTE: IN ORDER TO DETERMINE WHICH FIGURES SHOULD BE APPLIED AS TAXABLE PREMIUMS AT LINE(S) 28, 29 AND 30 OF SCHEDULE B, PLEASE REFER TO THE INSTRUCTIONS FOR THE DETERMINATION OF TAXABLE PREMIUMS AS PROVIDED IN N.J.S.A. 54:18A-6.

SCHEDULE BTC – SUMMARY OF BUSINESS TAX CREDITS

This schedule must be completed if any business tax credits are claimed for the current tax filing period. Instructions for claiming a credit are found on the corresponding tax credit form.

SCHEDULE BTC – SUMMARY OF BUSINESS TAX CREDITS			
1.	Enter Total Tax Amount - from Form DEXM page 2 Line 18, DEM page 2 Line 19, EXM page 3 Line 42, or EM page 3 Line 27	1.	
REFUNDABLE BUSINESS TAX CREDITS			
2.	Enter Business Employment Incentive Program Tax Credit (BEIP) from Form 324-IPT	2.	
3.	Enter Neighborhood Revitalization State Tax Credit For Business Taxes Other Than The New Jersey Corporation Business Tax from Form 311-MISC	3.	
4.	Enter Total Tax after Refundable Business Tax Credits – subtract the sum of Line 2 plus Line 3 from Line 1.....	4.	
5.	If the amount on Line 4 is less than zero, enter the overpayment amount to be refunded. (Enter here and on DEXM page 2 Line 19, DEM page 2 Line 20, EXM page 3 Line 43, or EM page 3 Line 28).....	5.	
6.	Enter Business Retention and Relocation Tax Credit from Form 316-IPT-Worksheet	6.	
7.	Enter Urban Transit Hub Tax Credit from Form 319-IPT	7.	
8.	Enter Grow NJ Tax Credit from Form 320-IPT	8.	
9.	Enter Residential Economic Redevelopment and Growth Tax Credit from Form 323-IPT	9.	
10.	Enter Other Business Tax Credits (see General Filing Instructions)	10.	
11.	Remaining Business Tax Credits taken on this return – Add Lines 6 through 10.....	11.	
12.	Enter Total Tax after Remaining Business Tax Credits (If Line 4 is greater than or equal to zero, subtract Line 11 from Line 4).....	12.	
13.	If Line 12 is less than zero, enter amount of credit carryforward to next year’s return.....	13.	

FOREIGN OR ALIEN COMPANIES GENERAL FILING INSTRUCTIONS

Listed below you will find instructions about areas to pay close attention to when completing the tax form:

- NAIC Code Number** – Provide the insurer’s five digit NAIC (National Association of Insurance Commissioners) code in the space at the top left of the front page of the return. This space must be completed by all taxpayers.
- Port of entry** – A line has been added at the middle of the first page for alien insurers to indicate their port of entry.
- When completing Schedules A & B of the return, give your attention to the following instructions.
 - Express tax rates inserted by taxpayers in percentage and not decimal format. (2.25%, **NOT** .0225 or 2¼.)
 - Only place one number in each cell. When completing State of Incorporation taxes on Schedule A (Lines 1-10), there must be only one tax rate attributable to the taxable premiums reported at Line 8 of each column. If the premiums usually included at Line 8 of a particular column are taxed at different rates in the taxpayer’s home state then they must be placed in separate columns when completing Lines 1 to 10. The taxpayer should use Column 5 and/or 6 to report any premiums taxed at different rates. A schedule should be attached indicating the types of premiums included in Column 5 and/or 6. If further columns are required, then a separate schedule should be attached. However, please note that Line 27, Column 1 of Schedule B must include the total of all taxes reported at Line 10 of Schedule A, including any listed on a separate schedule.
- Schedule A** – Please note - Schedule A, including Lines 1 to 20, must be completed by all taxpayers, even if the taxpayer is calculating the tax based on the 12.5% limitation indicated in Schedule E.
- Note Regarding Other Taxes, Obligations and Fees in Calculating the Retaliatory Tax Due:** If a taxpayer includes other taxes, obligations and fees paid to The Department of Banking and Insurance on Schedule B, line 39 “Total All Other”, in calculating its Retaliatory Tax obligation in accordance with N.J.S.A. 17:32-15 or N.J.S.A. 17:23-5, they may credit those amounts on Schedule B line 45 “Other Insurance Premium Tax Credits”. A detailed breakdown of the credits taken, along with copies of the assessment/fee invoices and checks issued to pay the assessment/fee, must also be attached. If other taxes, obligations and fees are not included in line 38 for the Retaliatory Tax calculation, no credit is allowed.
- Business Tax Credits** – The Division of Taxation requires that the original New Jersey Division of Taxation tax credit/transfer certificate, along with a cover letter summarizing the credits claimed with copies of their applicable completed tax credit forms, be submitted to the address in the Qualification section of the tax credit form. **DO NOT INCLUDE THE ORIGINAL WITH THE RETURN.** Include a copy with the return or amendment.
- Other Business Tax Credits** – Schedule BTC line 10 provides for any valid Business Tax Credit(s) applied against the New Jersey Insurance Premium Tax that were not enacted at the time this packet was printed. Any tax credit(s) claimed on this line must follow the same Business Tax Credit procedure in instruction 5 above.
- Other Insurance Premium Tax Credits** – Includes but is not limited to Insurance Premium Tax credits such as the Special Purpose Assessment and Filing Fees for Retaliatory Tax calculation purposes. This line is to also include other valid Insurance Premiums Tax credits not specifically designated elsewhere within the return.
- Guaranteed Fund Assessment Credit** – requested on Schedule B require legible copies of the Class B Certificate of Contribution with Account Summary Detail, and a copy of the check issued in payment, must be submitted with the return or the credit will be denied. With multiple assessments, show the credit calculation, broken down by assessment.
- Credit for Prepayment of Premium Tax Paid**–If the prepayment credit includes amounts as a result of mergers/acquisitions, show the calculation of the credit by entity name and Federal Tax ID#.
- Credits** claimed require supporting documentation with proof of payment (i.e. copy of the assessment with copies of the front and back of the cancelled check) submitted with the return to validate the claim.
- Penalty and Interest** – Any taxpayer that fails to file its return or pay tax when due, shall be subject to penalties and interest as provided for in the State Tax Uniform Procedure Law N.J.S.A. 54:48-1 et seq. and N.J.S.A. 18:2-2.1 et seq.
- Overpayments** – Any refundable overpayment indicated on Line 53 must first be applied to the Prepayment of tax due June 1st before any refund will be issued.
- Affiliate Schedule** – A taxpayer determining its taxable premiums as provided in N.J.S.A. 54:18A-6, must include a separate schedule listing each affiliate and its applicable premiums, used in completing column A of Section I, when completing Schedule C, Section I.
- New Jersey State page, and, Schedule T** – A copy of both, must be attached to this return.
- All attachments** must be included with **both** the original return filed with the Division of Taxation **and** the duplicate original return filed simultaneously with the Department of Banking and Insurance.

INSTRUCTIONS FOR COMPLETING SCHEDULE E

1. This schedule is to be completed only by those companies eligible to calculate taxable premiums as provided in N.J.S.A. 54:18A-6 (12.5% limitation).
2. If the company was licensed in this State on or after June 30, 1984, complete both Section I and Section II.
3. If the company was licensed in this State prior to June 30, 1984, complete only Section II.
4. Worldwide Premiums are to be calculated in Section I and II in accordance with the provisions for calculating New Jersey Taxable Premiums as indicated at Schedule A, Line 20.
5. When completing Section I, attach a separate schedule listing each affiliate and its applicable premiums used in completing Column A.
6. When completing Schedule E, **Schedule B, Lines 21 to 27 must be completed by ALL TAXPAYERS.**

INSTRUCTIONS FOR THE DETERMINATION OF TAXABLE PREMIUMS PROVIDED IN N.J.S.A. 54:18A-6 (SCHEDULE E)

Column A Worldwide Premiums are defined as **Worldwide Premiums minus dividends paid or credited to policyholders.**

If the company was licensed in this State on or after June 30, 1984, and the amount indicated on Section I, Column C, Line 4 **is not greater than** the amount indicated on Section I, Column B, Line 4, the company does not qualify to use this limitation. Taxable premiums are those indicated on Schedule A, Line 20.

If the company was licensed in this State, on or after June 30, 1984, and the amount indicated on Section I, Column C, Line 4, **is greater than** the amount indicated on Section I, Column B, Line 4, taxable premiums are the amounts indicated on Section II, Column B. These amounts are to be entered on Schedule B, applicable Line(s) (28, 29, and 30).

In addition, a detailed schedule of Worldwide and New Jersey Premiums of the Company and each affiliate must be submitted with this schedule.

If the company was licensed in this State prior to June 30, 1984, and the amount indicated on Section II, Column B, Line 4, *is less than* taxable premiums indicated on Schedule A, Line 20, enter the amounts from Section II, Column B, Line 4, on Schedule B, applicable Line(s) (28, 29, 30). If the amount indicated on Section II, Column B, Line 4, is not less than taxable premiums indicated on Schedule A, Line 20, taxable premiums are those indicated on Schedule A, Line 20.

CALCULATING RETALIATORY TAX – SCHEDULE B LINE 41

When Schedule B, Line 32 "Total Tax" is arrived at by using Schedule E, Section II, the 12.5% Limitation Cap is not to be taken into account in the Retaliatory Tax computation, as per *American Fire & Casualty Company v. New Jersey Division of Taxation-Decided October 19, 2006*. Computation of the Retaliatory Tax on Schedule A, Line 41 is the same whether calculating Line 32 using Schedule B, Line 27 or Line 31. The computation is as follows: the Excess of Schedule B, Column 1 Line 27 plus Line 39 over Column 2, Line 27 plus Line 39.

SCHEDULE BTC SUMMARY OF BUSINESS TAX CREDITS & SCHEDULE A LINES 43 & 44

To claim Business Tax Credits on Schedule A, this schedule must be completed.

If there is an overpayment amount on Line 5, enter that amount on Schedule A Line 43.

If there is an amount on Line 12, greater than or equal to "0" zero, enter that amount on Schedule A Line 44.

If the amount on Line 12 is less than "0" zero, enter the carryforward amount Schedule A Line 56.

Instructions for claiming a Business Tax Credit are found on the corresponding tax credit forms on the Division of Taxation website at <http://www.state.nj.us/treasury/taxation/prntins.shtml>.

BALANCE OF TAX LIABILITY DUE – LINE 48

When there are Business Tax Credits and a completed Schedule BTC, if there is an amount to be entered on Line 43 or 44, use that amount, as instructed, in calculating Line 48, Balance of Tax Liability Due.

When there are no Business Tax Credits, use Line 42 in calculating Line 48.

TOTAL AMOUNT DUE STATE OF NEW JERSEY – LINE 52

Total Amount Due State of New Jersey which includes the March 1st prepayment, must be transmitted in **ONE** transaction with an applicable year of **2021** and **RETURN PERIOD ENDING date of 211231** to the Division of Taxation at the address indicated on the front page of this return. **DO NOT** send tax payments to The Department of Banking and Insurance.

DELIVERY RECEIPT CONFIRMATIONS

It has come to our attention that mail and delivery services/couriers do not maintain tracking information after 120 days. In the event confirmation of receipt is required by the Division of Taxation as proof of timely filing, the Division strongly suggests taxpayers keep copies of tracking information including but not limited to sending address, date and time sent, delivery address, date and time delivered, and any signatures, if applicable, for return filings and payments sent to the Division. Providing only the tracking number is insufficient. The confirmation of receipt must include all tracking information as advised above. Without appropriate documentation, the dispute will be denied and the taxpayer will remain noncompliant until all outstanding tax liabilities and/or obligations are paid.

ELECTRONIC FUNDS TRANSFERS

The Division of Taxation has established procedures to allow the remittance of tax payments through electronic funds transfer (EFT). Taxpayers with a prior year's tax liability of \$10,000 or more in any tax are required to remit tax payments using EFT.

****FED Wires or other wire transfers are not acceptable methods of EFT payments****

For EFT program questions, call the EFT Unit at (609) 292-9292 Opt #6, Fax (609) 984-6681, visit the Division of Revenue and Enterprise Services website at <https://www.state.nj.us/treasury/revenue/eft1.shtml>, or write to the New Jersey Division of Revenue and Enterprise Services, EFT Section, P.O. Box 191, Trenton, N.J. 08646-0191.

EFT REMITTANCE INSTRUCTIONS

When making payments by check or EFT, the Total Amount Due State of New Jersey which includes the March 1st prepayment, must be transmitted in **"ONE" transaction**. A separate transaction for the March 1st prepayment is not recommended.

For processing purposes, payments by check or EFT associated with the **2021 tax return**, are to use the return year, **2021 and RETURN PERIOD ENDING date of 211231 (YY) Year, (MM) Month, (DD) Day**.

The payments include but are not limited to the **Total Amount Due State of New Jersey due on or before March 1st** (which includes the 3/1 prepayment) and the **prepayment due June 1st**. The same procedure must be followed for subsequent tax years, after adjusting the return year, and Return Period Ending Date, accordingly.

IMPORTANT NOTE

If the taxpayer is paying obligations to The Department of Banking and Insurance those amounts must be submitted under separate cover to The Department of Banking and Insurance at the address indicated on the notice received for that obligation.