



## Securing Our Children's Future Bond Act P.L. 2018, c. 119

### County College Career and Technical Education Program Expansion Application

#### Application Summary

On November 6, 2018, the voters approved a general obligation bond issuance of \$50,000,000 for county college CTE grants in association with the Bond Act, which Governor Murphy signed on August 27, 2018. One purpose of the Bond Act is to provide New Jersey county colleges with financial resources to increase the county colleges' capacity to offer CTE programs. Accordingly, funds from the Bond Act will be used to provide county colleges with matching grants to construct and/or expand classrooms, laboratories, libraries, computer facilities, and other academic structures to increase CTE program capacity, which will provide direct benefits to students. Through the implementation of this provision of the Bond Act, the proposed rules will advance important State goals, including the promotion of industry clusters, increased growth in employment opportunities, and expand access to opportunity for all New Jersey residents.

To submit an application for the Securing Our Children's Future Bond Act, please respond to the subsequent questions.

**Select the name of the institution in the drop down below:**

#### *County College Eligibility Check List*

To certify the institution's eligibility, please click the box below.

1. The institution is a New Jersey county college as defined by chapter 64A of Title 18A of the New Jersey Statutes.
2. The county college can demonstrate that the proposed project will produce a net increase in the number of students in CTE programs and academic opportunity by offering new career and technical programs, or adding new courses within existing programs.
3. The county college can demonstrate that the proposed project has a focus on new student seats for CTE programs that prepare students for high demand, technically skilled careers.
4. The county college application shall demonstrate that it addresses the objectives of this grant program, as outlined in [N.J.A.C. 9A:19-1.6\(c\)](#).

Click to write the question text

By selecting this box, the institution confirms each statement listed below to be true. If any one of the following four statements is not true, the institution's application is not eligible for consideration as currently proposed.

**Please provide the information requested below:**

**Proposed Project Name**

**Total Cost of Proposed Project**

**Please select the option that indicates the type of project proposed from the dropdown menu below:**

 

**Location of Proposed Project**

Address

Address 2

City

State

Postal code

**In 200 words or less, provide a set of clear goals and a mission statement for the proposed project demonstrating the need and expected outcomes.**

**In the space provided below, please indicate the career and technical programs offered by the institution that will be directly supported by the implementation of the proposed project. This should include both degree granting programs of study as well as industry valued credentials and certifications offered by the institution.**

**Please provide a primary contact for the institution's grant application.**

Contact Name

Contact Title

Contact Telephone

Contact Email

Contact Fax

**Application Content**

***County College Application Check List***

*Below is a breakdown of the mandatory and conditional requirements to complete the institution's Securing Our Children's Future Bond application. Please review this list and refer to the following documentation for further guidance:*

- [Securing Our Children's Future Bond Act, P.L. 2018, c. 119](#)
- Office of the Secretary of Higher Education Rules and Procedures for Implementation of the Securing Our Children's Future Bond Act
- Securing Our Children's Future Bond [Final Guidelines for County College Career and Technical Education Program Expansion](#)
- Securing Our Children's Future Bond [Notice of Grant Opportunity](#)

<b>Certification of Eligibility</b>	Mandatory: Confirm compliance with eligibility requirements prior to submission.
<b>Scope and Sequence of Proposed Project</b>	Mandatory: The institution must provide a detailed project description and selection criteria narrative.
<b>Architectural Plans and Quotes</b>	Mandatory: The institution must provide an electronic copy of the architectural plans and quotes obtained to plan the project demonstrating that it is "construction ready".
<b>Cost and Cost Effectiveness</b>	Mandatory: The institution must provide the specific costs related to the project and an analysis of the cost versus impact.
<b>Source(s) of Matching Funds</b>	Mandatory: The institution must provide a list for the source(s) of matching funds for the project.
<b>Partnership Forms</b>	If Applicable: The institution must provide a completed Partnership Form for each collaborator on the project.
<b>County College Resolution</b>	Mandatory: The institution must provide an approved resolution for the project from the college's governing board.
<b>Long Range Facilities Plan</b>	Mandatory: The institution must provide an electronic copy of the county college's long range facilities plan.

<b>Deferred Maintenance Plans</b>	Mandatory: The institution must provide an electronic copy of the county college's deferred maintenance plan.
<b>State Funded Facilities and Maintenance</b>	If applicable: The institution must provide an electronic copy of the county college's state facilities and maintenance plan.
<b>Lease Agreement</b>	If applicable: For leased facilities, institutions must provide a copy of the lease or memorandum of understanding with lessor.

**County colleges may submit one grant application that includes all eligible educational buildings.**

Multiple applications will not be considered. Applications should be submitted per county college, not per campus; if there is an interest in submitting proposals for more than one project, please prepare separate budgets for each project or phase so that if necessary a portion of the project could be approved with the availability of funds.

Due to the volume of applications, OSHE is unable to provide a preliminary review for completeness prior to the close of the application period. OSHE reserves the right to reject any application not in conformance with the requirements of the grant program. Only those applications that adhere to the project eligibility guidelines described in Section 1 of the Securing Our Children's Future Bond [Final Guidelines for County College Career and Technical Education Program Expansion](#) and fulfill all submission requirements outlined in Section 3 of that same document will be awarded grants.

**Scope and Sequence of Proposed Project**

*Project Description & Selection Criteria Narrative*

For additional guidance, refer to:

- Sections 3.4 and 4.4 of the Securing Our Children's Future Bond [Final Guidelines for County College Career and Technical Education Program Expansion](#)
- N.J.A.C. 9A:19-1.3 , N.J.A.C. 9A:19-1.4, N.J.A.C. 9A:19-3 and N.J.A.C. 9A:19-4 of the [Office of the Secretary of Higher Education Rules and Procedures for Implementation of the Securing Our Children's Future Bond Act](#).
- P.L.2018, Chapter 119, Section 4 of the [Securing Our Children's Future Bond Act](#)

**Click the grey box below to upload the file for the "Scope and Sequence of Proposed Project" portion of the application.**

**Architectural Plans and Quotes**

*Planning documents related to construction or procurement of equipment, such as blueprints, ecological evaluations, equipment quotes, etc.*

For additional guidance, refer to:

- Section 3.5 of the Securing Our Children's Future Bond [Final Guidelines for County College Career and Technical Education Program Expansion](#)
- N.J.A.C. 9A:19-1.5 of the Office of the Secretary of Higher Education [Rules and Procedures for Implementation of the Securing Our Children's Future Bond Act](#)

**Click the grey box below to upload the file for the "Architectural Plans and Quotes" portion of your application.**

### **Cost and Cost Effectiveness**

*Project cost and analysis*

For additional guidance, refer to:

- Section 3.6 of the Securing Our Children's Future Bond [Final Guidelines for County College Career and Technical Education Program Expansion](#)
- N.J.A.C. 9A:19-1.5 of the Office of the Secretary of Higher Education [Rules and Procedures for Implementation of the Securing Our Children's Future Bond Act](#)

**Click the grey box below to upload the file for the "Cost and Cost Effectiveness" portion of your application.**

### **Certification of Costs**

- By selecting this box, the institution certifies that the proposed project does not include non-allowable costs.

### **Certification of Matching Funds**

For additional guidance, refer to:

- Section 3.8 of the Securing Our Children's Future Bond [Final Guidelines for County College Career and Technical Education Program Expansion](#)

- N.J.A.C. 9A:19-1.5 of the Office of the Secretary of Higher Education [Rules and Procedures for Implementation of the Securing Our Children's Future Bond Act](#)
- P.L.2018, Chapter 119, Section 4 of the [Securing Our Children's Future Bond Act](#)

**Institutions must confirm that they have sources for matching funds.**

- By selecting this box, the institution certifies that sources of matching funds have been identified based on the requirements of the Securing Our Children's Future Bond Act.

### **Partnership Forms**

*Partnership forms for each collaborator on project*

For additional guidance, refer to:

- Section 3.8 of the Securing Our Children's Future Bond [Final Guidelines for County College Career and Technical Education Program Expansion](#)
- N.J.A.C. 9A:19-1.5 of the Office of the Secretary of Higher Education [Rules and Procedures for Implementation of the Securing Our Children's Future Bond Act](#)

**Click the grey box below to upload the "Partnership Forms" associated with your application.**

**Please upload an electronic copy of the County College Governing Board Resolution.**

*Approved board resolution for the project.*

For additional guidance, refer to:

- Section 3.3 of the Securing Our Children's Future Bond [Final Guidelines for County College Career and Technical Education Program Expansion](#)
- N.J.A.C. 9A:19-1.5 of the Office of the Secretary of Higher Education [Rules and Procedures for Implementation of the Securing Our Children's Future Bond Act](#)
- N.J.A.C. 6A:26A-2.4 and 6A:26-3.2(b)(1) of the Securing Our Children's Future Bond Act

**Click the grey box below to upload the file for the "County College Governing Board Resolution" portion of your application.**

### **Long Range Facilities Plan**

*Electronic copy of county college's Long Range Facilities Plan*

For additional guidance, refer to:

- Section 3.9 of the Securing Our Children's Future Bond [Final Guidelines for County College Career and Technical Education Program Expansion](#)
- N.J.A.C. 9A:19-1.5 of the Office of the Secretary of Higher Education [Rules and Procedures for Implementation of the Securing Our Children's Future Bond Act](#)

**Click the grey box below to upload the electronic copy of the institution's most recent long range facilities plan.**

### **Deferred Maintenance Plans**

*Electronic copy of deferred maintenance plan*

For additional guidance, refer to:

- Section 3.10 of the Securing Our Children's Future Bond Final [Guidelines for County College Career and Technical Education Program Expansion](#)
- N.J.A.C. 9A:19-1.5 of the Office of the Secretary of Higher Education [Rules and Procedures for Implementation of the Securing Our Children's Future Bond Act](#)

**Click the grey box below to upload the electronic copy of the institution's most recent deferred maintenance plan.**

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### **State Funded Facilities and Maintenance**

*Electronic copy of state funded facilities and maintenance plan*

For additional guidance, refer to:

- Section 3.11 of the Securing Our Children's Future Bond [Final Guidelines for County College Career and Technical Education Program Expansion](#)
- N.J.A.C. 9A:19-1.5 of the Office of the Secretary of Higher Education [Rules and Procedures for Implementation of the Securing Our Children's Future Bond Act](#)

**Click the grey box below to upload the electronic copy of the institution's most recent state funded facilities and maintenance plan.**

**For LEASED facilities, please upload a copy of lease or memorandum of understanding with lessor.**

*Electronic copy of lease agreement or memorandum of understanding*

For additional guidance, refer to:

- Section 1.2 of the Securing Our Children's Future Bond [Final Guidelines for County College Career and Technical Education Program Expansion](#)
- N.J.A.C. 9A:19-1.2 and 9A:19-1.5 of the Office of the Secretary of Higher Education [Rules and Procedures for Implementation of the Securing Our Children's Future Bond Act](#)

**Click the grey box below to upload an electronic copy of the institution's lease agreement if applicable to your application.**

### **Certification to Apply with All Laws and Terms of Grant Agreement**

1. The institution agrees to abide by any other applicable laws, rules, and regulations.
2. The institution shall provide to the Secretary of Higher Education, upon request, any information regarding the use of the grant and the progress of the project; and the disbursement of grant funds shall be in accordance with N.J.A.C. 6A:26A-1.7.
3. Failure by the institution to comply with the terms of the grant agreement may result in the withholding of disbursement or a requirement to repay disbursed grant funds to the Office of the Secretary of Higher Education.

Click to write the question text

By selecting this box, the institution acknowledges and agrees to the preceding three statements:

**Issued by the Office of the Secretary of Higher Education**

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