

File # 33947

Eleanor Walker  
*Mayor*  
Mary Sohor  
*Council President*  
Anita Greenberg- Belli  
*Council Vice President*  
Darin Accettulli  
Jill DeCaro  
Erik DePalma  
Kiran Desai  
Kevin Garcia  
John Murphy, III  
Tony Paskitti

**Township of Old Bridge**  
Township Clerk's Office  
One Old Bridge Plaza  
Old Bridge, NJ 08857

NJ DEPARTMENT OF  
COMMUNITY AFFAIRS  
COMMISSIONER'S OFFICE

2024 MAR 11 A 10:34  
Kathryn Hutchinson  
*Township Clerk*



March 6, 2024

Lt. Governor Tahesha Way, Esq.  
Commissioner  
New Jersey Department of Community Affairs  
101 South Broad Street  
PO Box 800  
Trenton, New Jersey 08625-0800

Re: Ordinance 2024-01 entitled "ORDINANCE OF THE TOWNSHIP OF OLD BRIDGE AMENDING CHAPTER 250 OF THE CODE OF THE TOWNSHIP OF OLD BRIDGE ENTITLED "OLD BRIDGE TOWNSHIP LAND DEVELOPMENT ORDINANCE" BY AMENDING §250-13 ENTITLED "APPLICATIONS GENERALLY"

To whom it may concern,

Enclosed for your review and appropriate action is a copy of Ordinance 2024-01 entitled: **"ORDINANCE OF THE TOWNSHIP OF OLD BRIDGE AMENDING CHAPTER 250 OF THE CODE OF THE TOWNSHIP OF OLD BRIDGE ENTITLED "OLD BRIDGE TOWNSHIP LAND DEVELOPMENT ORDINANCE" BY AMENDING §250-13 ENTITLED "APPLICATIONS GENERALLY"**  
Said ordinance was introduced at the February 6, 2024, Old Bridge Township Council Meeting, and finally adopted at the February 27, 2024, Old Bridge Township Council Meeting.

If you have any questions, please contact the Township Clerk's office via email [khutchinson@oldbridge.com](mailto:khutchinson@oldbridge.com) or at 732-721-5600 ext. 2200.

Sincerely,

Kathryn Hutchinson, RMC, CMC, CMR, RPPS  
Township Clerk



TOWNSHIP OF OLD BRIDGE  
ORDINANCE NO. 24-01

ORDINANCE OF THE TOWNSHIP OF OLD BRIDGE AMENDING CHAPTER 250 OF THE CODE OF THE TOWNSHIP OF OLD BRIDGE ENTITLED "OLD BRIDGE TOWNSHIP LAND DEVELOPMENT ORDINANCE" BY AMENDING §250-13 ENTITLED "APPLICATIONS GENERALLY"

BE IT ORDAINED by the Township Council of the Township of Old Bridge, County of Middlesex and State of New Jersey as follows:

**SECTION 1: PURPOSE**

The purpose of this Ordinance is to amend §250-13 of the Township Land Development Code entitled "Applications generally" pursuant to the recommendations of the Township Planner.

**SECTION 2: §250-13 "Applications generally"** of the Code of the Township of Old Bridge be and is hereby amended as follows (additions are bolded and underlined; deletions have strikethrough.):

**§250-13 Applications**

generally. A.-F.        *No change*

G.        Certification of complete application.

- (1) *No change.*
- (2) The applicant may request, in writing, that one or more of the submission requirements set forth in Appendix A may be waived, in which event the ~~approving board~~ **administrative officer** shall grant or deny the request **during the completeness review and** within 45 days of the date of its submission. Such request shall be accompanied by an explanation setting forth the facts and circumstances justifying the granting of the waiver so requested. **Waiving of any completeness item does not constitute approval of any portion of the application. Additionally, any information that may have been provided but for the waiver granted by the administrative officer that is subsequently determined to be necessary during the review and public hearing process by the approving board or by Township professionals shall be supplied.**
- (3) Nothing set forth herein shall be construed as diminishing the applicant's obligation to prove in the application process that the applicant is entitled to approval of the application. The approving board may subsequently require correction of any information found to be in error, and the submission of additional information not specified herein or in Appendix A, or any revision in the documents accompanying the application for development as is reasonably necessary to make an informed decision as to whether the requirements necessary for approval of the application for development have been satisfied. The application shall not be deemed incomplete for lack of any such additional information or any revisions in the accompanying documents so required by the approving board.
- (4) The applicant may appeal the administrative officer's decision concerning completeness of an application to the approving board. The approving board shall have 45 days after receipt of a written appeal to determine if the application is complete. The board shall affirm, modify or reverse the decision of the administrative officer.

H.-M. *No changes.*

**SECTION 3: INCONSISTENT ORDINANCES**

All ordinances or parts of ordinances inconsistent with or in conflict with this ordinance are hereby repealed to the extent of such inconsistency.

**SECTION 4: PARTIAL INVALIDITY**

If any section, paragraph, clause or provision of this ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, clause or provision so adjudged and the remainder shall be deemed valid and effective.

**SECTION 5: COPIES OF ORDINANCE**

At least three copies of said full Ordinance are on file in the Office of the Municipal Clerk for public examination and acquisition. Copies are available for inspection or acquisition during regular weekday working hours and arrangements have been made for the publication of said proposed Ordinance in pamphlet or other similar form which will be available for purchase from the Township Clerk.

**SECTION 6: NOTICE**

The Township Clerk is hereby directed to give notice at least ten days prior to the hearing on the adoption of this Ordinance to the County Planning Board, and to all others entitled thereto pursuant to the provisions of N.J.S.A 40:55D-15. Upon adoption of this Ordinance, after public hearing thereon, the Township Clerk is further directed to publish notice of passage thereof and file a copy of this Ordinance as finally adopted with the County Planning Board as required by N.J.S. 40:55D- 16 and with the Township Tax Assessor.

**SECTION 7: EFFECTIVE DATE**

- A. Except as set forth at subparagraphs B and C hereof, this Ordinance shall take effect on the earlier of the following dates: (1) on the date the Mayor affixes his/her signature thereto and returns same to the Municipal Council by delivering it to the Municipal Clerk pursuant to N.J.S.A. 40A:69A-41 or (2) on the tenth day following presentment to the Mayor of the Ordinance pursuant to N.J.S.A. 40:69A-41 applicable when the Mayor has failed to return the Ordinance; whichever occurs first
- B. If the Mayor vetoes the Ordinance (in the manner set forth at N.J.S.A. 40:69A-41), this Ordinance shall become effective upon the Township Council's vote to override the Mayor's veto.
- C. Notwithstanding any other provision hereof, this Ordinance shall not take effect less than twenty (20) days after its final passage by the Council and approval by the Mayor, where such approval is required, unless the Council shall have also adopted a resolution declaring an emergency and at least two thirds (2/3) of all the members of the council vote in favor of such resolution.

Motion/ Second	Roll Call To Adopt On Introduction/First Reading	YAY	NAY	ABSTAIN	ABSENT
	Mr. Accettulli	X			
	Ms. DeCaro	X			
Second	Mr. DePalma	X			
	Mr. Desai	X			
	Mr. Garcia	X			
	Mr. Murphy				X
	Mr. Paskitti	X			
Motion	Dr. Greenberg-Belli	X			
	President Sohor	X			

Adopted On First Reading  
Dated: February 6, 2024

*Kathryn Hutchinson*  
Kathryn Hutchinson  
Township Clerk

Motion/ Second	Roll Call To Adopt On Adoption/Second Reading	YAY	NAY	ABSTAIN	ABSENT
	Mr. Accettulli	x			
	Ms. DeCaro	x			
Second	Mr. DePalma	x			
	Mr. Desai	x			
	Mr. Garcia	x			
	Mr. Murphy	x			
	Mr. Paskitti	x			
Motion	Dr. Greenberg-Belli	x			
	President Sohor	x			

Adopted On Second Reading  
Dated: February 27, 2024

*Kathryn Hutchinson*  
Kathryn Hutchinson  
Township Clerk

ATTEST:

*Kathryn Hutchinson*  
Kathryn Hutchinson, Township Clerk

*Mary Sohor*  
Mary Sohor, Council President

Approved As To Form And Sufficiency

*Mark Roselli*  
Mark Roselli, Esq. Department of Law

*Eleanor Walker*  
Eleanor Walker, Mayor

