

# **SCOPE OF WORK**

## **Mates Inn Fire Alarm at DOC Central Office**

1300 Stuyvesant Avenue  
Trenton, Mercer County, NJ

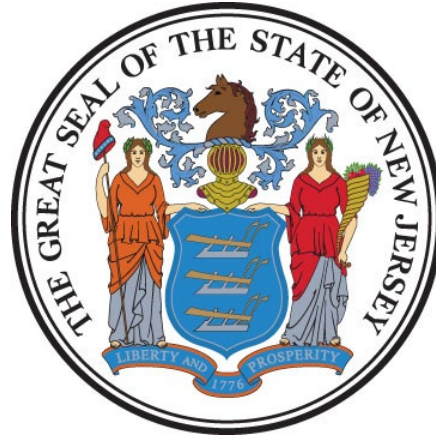
**Project No. C1094-00**

## **STATE OF NEW JERSEY**

Honorable Philip D. Murphy, Governor  
Honorable Tahesha L. Way, Lt. Governor

## **DEPARTMENT OF THE TREASURY**

Elizabeth Maher Muoio, Treasurer



## **DIVISION OF PROPERTY MANAGEMENT AND CONSTRUCTION**

Thomas A. Edenbaum, Director

**Date: January 7, 2025**

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## I. OBJECTIVE

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The objective of this project is to replace / upgrade the existing fire alarm system at the Mates Inn- Colpitts Building at DOC Central Office, Trenton, NJ. See **Exhibit 'B'** for the project site location map.

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## II. CONSULTANT QUALIFICATIONS

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### A. CONSULTANT & SUB-CONSULTANT PRE-QUALIFICATIONS

The Consultant shall be a firm pre-qualified with the Division of Property Management & Construction (DPMC) in the following discipline(s):

- **P043 Fire Detection Systems**

The Consultant shall also have in-house capabilities or Sub-Consultants pre-qualified with DPMC in:

- **P037 Asbestos Design**
- **P038 Asbestos Safety Control Monitoring**
- **P065 Lead Paint Evaluation/ Inspector**

As well as, **any and all** other Architectural, Engineering and Specialty Disciplines necessary to complete the project as described in this Scope of Work (SOW).

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## III. PROJECT BUDGET

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### A. CONSTRUCTION COST ESTIMATE (CCE)

The initial Construction Cost Estimate (CCE) for this project is \$167,500.

The Consultant shall review this Scope of Work and provide a narrative evaluation and analysis of the accuracy of the proposed project CCE in its technical proposal based on its professional experience and opinion.

### B. CURRENT WORKING ESTIMATE (CWE)

The Current Working Estimate (CWE) for this project is \$241,413.



The CWE includes the construction cost estimate and all consulting, permitting and administrative fees.

The CWE is the client agency's financial budget based on this project Scope of Work and shall not be exceeded during the design and construction phases of the project unless DPMC approves the change in Scope of Work through a Contract amendment.

### **C. CONSULTANT'S FEES**

The construction cost estimate for this project ***shall not*** be used as a basis for the Consultant's design and construction administration fees. The Consultant's fees shall be based on the information contained in this Scope of Work document and the observations made and/or the additional information received during the pre-proposal meeting.

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## **IV. PROJECT SCHEDULE**

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### **A. SCOPE OF WORK DESIGN & CONSTRUCTION SCHEDULE**

The following schedule identifies the estimated design and construction phases for this project and the estimated durations.

<b><u>PROJECT PHASE</u></b>	<b><u>ESTIMATED DURATION (Calendar Days)</u></b>
<b>1. Site Access Approvals &amp; Schedule Design Kick-off Meeting</b>	<b>14</b>
<b>2. Survey Phase</b>	<b>42</b>
• <i>Project Team &amp; DPMC Plan/Code Unit Review &amp; Comment</i>	<b>14</b>
<b>3. Design Development Phase</b>	<b>42</b>
• <i>Project Team &amp; DPMC Plan/Code Unit Review &amp; Comment</i>	<b>14</b>
<b>4. Final Design Phase</b>	<b>42</b>
• <i>Project Team &amp; DPMC Plan/Code Unit Review &amp; Approval</i>	<b>14</b>
<b>5. Final Design Re-Submission to Address Comments</b>	<b>7</b>
• <i>Project Team &amp; DPMC Plan/Code Unit Review &amp; Approval</i>	<b>14</b>
<b>6. DCA Submission Plan Review</b>	<b>30</b>
<b>7. Permit Application Phase</b>	<b>7</b>
• <i>Issue Plan Release</i>	

<b>8. Bid Phase</b>	<b>42</b>
<b>9. Award Phase</b>	<b>28</b>
<b>10. Construction Phase</b>	<b>120</b>
<b>11. Project Close Out Phase</b>	<b>30</b>

## **B. CONSULTANT’S PROPOSED DESIGN & CONSTRUCTION SCHEDULE**

The Consultant shall submit a project design and construction schedule with its technical proposal that is similar in format and detail to the schedule depicted in **Exhibit ‘A’**. The schedule developed by the Consultant shall reflect its recommended project phases, phase activities, activity durations.

A written narrative shall also be included with the technical proposal explaining the schedule submitted and the reasons why and how it can be completed in the time frame proposed by the Consultant.

This schedule and narrative will be reviewed by the Consultant Selection Committee as part of the evaluation process and will be assigned a score commensurate with clarity and comprehensiveness of the submission.

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## **V. PROJECT SITE LOCATION & TEAM MEMBERS**

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### **A. PROJECT SITE ADDRESS**

The location of the project site is:

DOC Central Office  
1300 Stuyvesant Avenue  
Trenton, NJ 08618

See **Exhibit ‘B’** for the project site location map.

## **B. PROJECT TEAM MEMBER DIRECTORY**

The following are the names, addresses, and phone numbers of the Project Team members.

### **1. DPMC Representative:**

Name: Aziz Iskander, Project Manager  
Address: Division of Property Management & Construction  
20 West State Street, 3<sup>rd</sup> Floor  
Trenton, NJ 08608-1206  
Phone No: (609) 960-6014  
E-Mail: Aziz.Iskander@treas.nj.gov

### **2. Department of Corrections:**

Name: David Wiszniewski, Project Manager  
Department of Corrections  
Address: Whittlesey Road, PO Box 863  
West Trenton, NJ 08625  
Phone No: (609) 292-4036 ext. 5431/ (609) 433-7680  
E-Mail: David.Wiszniewski@doc.nj.gov

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## **VI. PROJECT DEFINITION**

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### **A. BACKGROUND**

The Department of Corrections Central Office Complex is a 46.9 acre site located in a residential area of West Trenton, New Jersey. Which consists of twenty-one buildings. The Complex was originally constructed as a State home for girls. The buildings, of masonry/stone construction, were erected between 1920 and 1956. The DOC acquired the property in 1975 and presently uses the facility as their central administration office complex.

See **Exhibit 'B'** for the project site location map.

### **B. FUNCTIONAL DESCRIPTION OF THE BUILDING**

The Department of Corrections (DOC) has been cited at many of their facilities for being non-compliant with the New Jersey Fire Safety Code. One of these facilities is the Mates Inn- Colpitts Building at DOC Central Office, Trenton.

The project will take place at the Mates Inn Colpitts Building, 2 story building  
First floor contains kitchen, dishwashing, dining areas, coffee shop, office & restrooms.  
Second floor includes offices, conference room & restrooms.  
The boiler located on basement. The attic used for storage.  
The kitchen contain heat detections and ansul system (fire suppression system).

The consultant should review the old fire alarm system and the ansul system. The new system should work with the existing detection system in the kitchen.  
The consultant should check the requirement for heat detectors and check the old control panels.

See **Exhibit 'D'** for the existing photos.

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## **VII. CONSULTANT DESIGN RESPONSIBILITIES**

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### **A. NEW FIRE ALARM SYSTEM**

#### **1. Survey Phase:**

Conduct a survey of the buildings to determine the existing conditions of all areas that will be impacted by the installation of the new fire alarm system and the site specific design requirements for this project.

The survey shall include, but not be limited to the following:

- Identify all existing fire detection system components, both operable and inoperable, that shall be removed and replaced as part of this project.
- Identify all fire suppression system and flow control valves that require monitoring by the new fire detection system. Provide the necessary design including single line diagram and modules, as needed.
- Identify building systems and components that require monitoring (duct work, air handlers, etc.) and any other conditions that need to be monitored by the fire detection system. Provide the necessary design including single line diagram and modules, as needed.
- Consult with facility staff and identify the appropriate location for all new remote annunciator panels. Determine the design requirements for space needs, existing equipment relocation, electrical power, tie-in to the main alarm panel, and provisions for a protected environment at each panel site location where required.
- Identify the location and space requirements for the main fire alarm panel.
- Identify the design requirements and exact routing of all new electrical distribution power wiring, if necessary, to the fire detection system and related components and the upgrades

- required for any existing electrical system component. Reuse existing wiring and conduit if possible.
- Identify all obstructions that must be altered, relocated, or removed in order to install the new fire detection system.
  - Identify the requirements for power to run the system and the availability of output devices to enable local as well as remote monitoring.
  - Identify the design requirements for backup power, through batteries and/or UPS, so that a loss of power, for any reason will not limit the operation of the detection and annunciation of the system.
  - Survey the existing suppression system and make design provisions to tie the suppression system into new panels as necessary.

The survey phase shall be submitted in a bound report (four copies) and shall include an estimate of the construction cost based on the findings of the survey/needs assessment.

## **2. New System Design Criteria:**

Provide the design and specifications to replace all of the existing fire alarm detectors, peripheral devices and panels at the facility with a new non-proprietary system. In addition, address the following as may be applicable.

- Protection of the fire alarm system from electrical surges, spikes, sags, over-voltages, brownouts, and electrical noise.
- Addressability of devices and notifications made to the building fire alarm control panels and the facility main fire alarm remote station panel.
- All programmable devices must be able to have their addresses set without special equipment, tools, or programs. Changing of vandalized heads or devices must be able to be completed by facility maintenance staff without the requirement of special software or tools.
- Software requirements and compatibility with new and existing devices.
- New smoke detectors shall be appropriate for the institution and approved by The Division of Fire & Safety, DCA or another governing agency. Install heat detectors rather than smoke detectors in high humidity locations.
- As applicable, duct detectors shall be installed so they are accessible for repair or replacement. They shall be located in areas ensuring laminar flow across the detector. Do not locate them downstream of humidity injection points. Each duct detector shall have a LED that can be easily observed and located by the fire company and other interested parties. Each duct sensor shall be self-compensating for the effects of air velocity, temperature, humidity, and atmospheric pressure and not require field adjustments to compensate for the above effects. Provide all necessary fire stop application for any penetration, as needed.
- The building fire alarm control panels shall be wired to all peripheral alarm and initiating devices and tied into remote annunciator panels located in a convenient area near the fire

department entrance to the buildings and shall be readily accessible and readily visible to fire fighters. The building fire alarm control panels and annunciator panels shall be tied into the existing or a new electrical power source at their location in the building.

- Consult with facility staff and provide additional annunciator panels in locations as needed.
- Provide a riser diagram drawing for the building fire alarm control panels that identifies their connections to the various circuits and peripheral initiating devices.
- Any new low voltage wiring, if necessary, from the fire alarm panels to the peripheral devices shall be concealed and run in wire mold or conduit, whichever is more appropriate for the building conditions, security requirements, efficiency, and cost effectiveness. Any exposed wiring installed above the ceiling shall be plenum fire rated cable in accordance with NEC Article 760 or must be protected in conduit. Protect exposed fire alarm wiring from potential rodent damage.
- The fire detection systems shall have emergency battery backup that is sized in accordance with all applicable codes. The battery supply shall be calculated to operate loads in a supervisory mode for twenty-four (24) hours for central station systems and remote supervisory systems. Batteries shall be sized at 125% of the calculated size to compensate for deterioration and aging during the battery life cycle. Battery calculations shall be submitted to the DPMC Code & Design Review Unit for record.
- Provide a battery charging circuit for each standby battery bank in the system. The charger shall be automatic in design, adjusting the charge rate to the condition of the batteries. All system battery charge rates and terminal voltages shall be read using the fire alarm control panel LCD display in the service mode indicating directly in volts and amps.
- Address redundancy within the system such that a failure of the alarm system within one building does not impact other buildings.
- Provide design and specifications for a fire alarm system monitored by a third-party supervising station. Include any necessary upgrades to integrate with the third-party monitoring service. Provide the necessary design for the Cause and Effect matrix for deferent operation scenarios.
- The building fire alarm panel, annunciators, and each power supply, addressable circuit, audible circuit, visual circuit, amplifier, etc. shall be designed to have 25% spare capacity. System operating hardware shall be functionally expandable by installing additional solid state plug-in modules. Note that the installation of additional plug-in modules shall not require the replacement of existing equipment, components, or accessories.

### **3. System Tests:**

A written "Acceptance Test Procedure" (ATP) for testing the new fire detection system and components, as applicable, shall be prepared by the Consultant in accordance with all applicable codes and standards and included in the specification.

Upon completion of the system installation, the system manufacturer shall be responsible for the performance of the ATP, demonstrating the function of the system and verifying the correct operation of all system components, circuits and programming.

The system test shall be witnessed and approved by the Department of Community Affairs (DCA). The Consultant shall provide ample notification time when arranging the demonstration with DCA, DPMC Project Team members, Client Agency, Contractor, and the equipment manufacturer.

Upon final acceptance of the system, the Contractor shall provide a complete as-built color-coded wiring diagram. The diagram shall include a written statement signed by the Contractor and manufacturer's representative that the diagram has been corrected to include field changes and does represent the system installed.

The fire detection manufacturer shall provide system training to the facility personnel as described in Section VIII, paragraph N of this document.

### **4. Spare Parts:**

A spare parts list shall be prepared and items purchased as part of this project for all critical items necessary for the successful operation of the fire detection system such as detectors, fire alarm fuses, switches, relays, LED lights, etc. Instructions shall be included for the operation and care of the system. Written instructions shall also be included with the final equipment and maintenance brochure.

## **B. HAZARDOUS BUILDING MATERIALS**

Consultant shall survey the building(s) and, if deemed necessary, collect samples of materials that will be impacted by the construction/demolition activities and analyze them for the presence of hazardous materials including:

1. Asbestos in accordance with N.J.A.C. 5:23-8, Asbestos Hazard Abatement Subcode.
2. Lead in accordance with N.J.A.C. 5:17, Lead Hazard Evaluation and Abatement Code.

3. PCB's in accordance with 40 CFR 761, Polychlorinated Biphenyls (PCBs) Manufacturing, Processing, Distribution in Commerce, and Use Prohibitions. Consultant shall engage a firm certified in the testing and analysis of materials containing PCB's.

The Consultant shall engage the services of a Sub-Consultant, pre-qualified with DPMC in the P065 Lead Paint Evaluation/Inspection Specialty Discipline to produce a design document that stipulates construction safety procedures that adhere to applicable Federal and State regulations and that shall be incorporated into the project design documents.

A formal lead abatement shall not be conducted. Rather, the design document shall deal only with proposed lead base paint as may be encountered in areas of the building that will be affected by the construction of this project. It is intended that the construction Contractor for the project shall be responsible for any and all air or swab sampling during construction as may be required by law. The Sub-Consultant shall supervise said activity and sampling.

Consultant shall document their procedure, process and findings and prepare a "Hazardous Materials Survey Report" identifying building components impacted by construction activities requiring hazardous materials abatement. Consultant shall provide three copies of the "Hazardous Materials Survey Report" to the Project Manager.

Consultant shall estimate the cost of hazardous materials sample collection, testing, analysis and preparation of the Hazardous Materials Survey Report and include that amount in their fee proposal line item entitled "**Hazardous Materials Testing and Report Allowance**", refer to paragraph X.B.

Based on the Hazardous Materials Survey Report, Consultant shall provide construction documents for abatement of the hazardous materials impacted by the work in accordance with the applicable code, sub code and Federal regulations.

Consultant shall estimate the cost to prepare construction documents for hazardous materials abatement and include that amount in their fee proposal line item entitled "**Hazardous Materials Abatement Design Allowance**", refer to paragraph X.C.

Consultant shall estimate the cost to provide "Construction Monitoring and Administration Services" for hazardous materials abatement activities and include that amount in their fee proposal line item entitled "**Hazardous Materials Construction Administration Allowance**", refer to paragraph X.D.

There shall be no "mark-up" of sub-consultant or subcontractor fees if sub-consultants or subcontractors are engaged to perform any of the work defined in paragraph VII.B "Hazardous Building Materials". All costs associated with managing, coordinating, observing and administrating sub-consultants and subcontractors performing hazardous materials sampling, testing, analysis, report preparation, hazardous materials construction administration services shall be included in the consultant's lump sum fee proposal.

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## **C. DESIGN MEETINGS & PRESENTATIONS**

### **1. Design Meetings:**

Conduct the appropriate number of review meetings with the Project Team members during each design phase of the project so they may determine if the project meets their requirements, question any aspect of the contract deliverables, and make changes where appropriate. The Consultant shall describe the philosophy and process used in the development of the design criteria and the various alternatives considered to meet the project objectives. Selected studies, sketches, cost estimates, schedules, and other relevant information shall be presented to support the design solutions proposed. Special considerations shall also be addressed such as: Contractor site access limitations, utility shutdowns and switchover coordination, phased construction and schedule requirements, security restrictions, available swing space, material and equipment delivery dates, etc.

It shall also be the responsibility of the Consultant to arrange and require all critical Sub-Consultants to be in attendance at the design review meetings.

Record the minutes of each design meeting and distribute within three (3) calendar days to all attendees and those persons specified to be on the distribution list by the Project Manager.

### **2. Design Presentations:**

The minimum number of design presentations required for each phase of this project is identified below for reference:

Survey Phase: One (1) oral presentation at phase completion.

Design Development Phase: One (1) oral presentation at phase completion.

Final Design Phase: One (1) oral presentation at phase completion.

## **D. EXISTING DOCUMENTATION**

Copies of the following documents will be provided to each Consulting firm at the pre-proposal meeting to assist in the bidding process.

- Conversion – Colpitts Cottage to Centralized Food Service, Sep 1960, Richard J. Chorlton Architect.
- Maternity Cottage
- New Fire Escapes – Colpitts Cottage, July 1963, Ronald E. Vaughn.

Review these documents and any additional information that may be provided at a later date such as reports, studies, surveys, equipment manuals, as-built drawings, etc. The State does not attest to the accuracy of the information provided and accepts no responsibility for the consequences of errors by the use of any information and material contained in the documentation provided. It shall be the responsibility of the Consultant to verify the contents and assume full responsibility for any determination or conclusion drawn from the material used. If the information provided is insufficient, the Consultant shall take the appropriate actions necessary to obtain the additional information required.

All original documentation shall be returned to the provider at the completion of the project.

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## VIII. PERMITS & APPROVALS

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### A. NJ UNIFORM CONSTRUCTION CODE PLAN REVIEW AND PERMIT

The project construction documents must comply with the latest adopted edition of the NJ Uniform Construction Code (NJUCC).

The latest NJUCC Adopted Codes and Standards can be found at:

<http://www.state.nj.us/dca/divisions/codes/codereg/>

#### 1. NJ Uniform Construction Code (NJUCC) Plan Review

Consultant shall estimate the cost of the NJUCC Plan Review by DCA and include that amount in their fee proposal line item entitled “**Plan Review and Permit Fee Allowance**”, refer to paragraph X.A.

Upon approval of the Final Design Phase Submission by DPMC, the Consultant shall submit the construction documents to the Department of Community Affairs (DCA), Bureau of Construction Project Review to secure a complete plan release.

As of July 25, 2022, the Department of Community Affairs (DCA) is only accepting digital signatures and seals issued from a third party certificate authority.

Procedures for submission to the DCA Plan Review Unit can be found at:

[https://www.state.nj.us/dca/divisions/codes/forms/pdf\\_bcpr/pr\\_app\\_guide.pdf](https://www.state.nj.us/dca/divisions/codes/forms/pdf_bcpr/pr_app_guide.pdf)

Consultant shall complete the “Project Review Application” and include the following on Block 5 as the “Owner’s Designated Agent Name”:

Trevor M. Dittmar, DPMC

PO Box 235

Trenton, NJ 08625-0235

[Trevor.Dittmar@treas.nj.gov](mailto:Trevor.Dittmar@treas.nj.gov) 609-984-5529

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The Consultant shall complete the NJUCC “Plan Review Fee Schedule”, determine the fee due and pay the NJUCC Plan Review fees, refer to Paragraph X.A.

The NJUCC “Plan Review Fee Schedule” can be found at:

[http://www.state.nj.us/dca/divisions/codes/forms/pdf\\_bcpr/pr\\_fees.pdf](http://www.state.nj.us/dca/divisions/codes/forms/pdf_bcpr/pr_fees.pdf)

## **2. NJ Uniform Construction Code Permit**

Upon receipt of a complete plan release from the DCA Bureau of Construction Project Review, the Consultant shall complete the NJUCC permit application and all applicable technical sub-code sections. The “Agent Section” of the application and certification section of the building sub-code section shall be signed. These documents, with **six (6) sets of DCA approved, signed and sealed construction documents** shall be forwarded to the DPMC Project Manager.

The Consultant may obtain copies of all NJUCC permit applications at the following website:

<https://www.nj.gov/dca/divisions/codes/resources/constructionpermitforms.html>

All other required project permits shall be obtained and paid for by the Consultant in accordance with the procedures described in Paragraph VIII.B.

## **3. Prior Approval Certification Letters:**

The issuance of a construction permit for this project may be contingent upon acquiring various “prior approvals” as defined by N.J.A.C. 5:23-1.4. It is the Consultant’s responsibility to determine which prior approvals, if any, are required. The Consultant shall submit a general certification letter to the DPMC Plan & Code Review Unit Manager during the Permit Phase of this project that certifies all required prior approvals have been obtained.

In addition to the general certification letter discussed above, the following specific prior approval certification letters, where applicable, shall be submitted by the Consultant to the DPMC Plan & Code Review Unit Manager: Soil Erosion & Sediment Control, Water & Sewer Treatment Works Approval, Coastal Areas Facilities Review, Compliance of Underground Storage Tank Systems with N.J.A.C. 7:14B, Pinelands Commission, Highlands Council, Well Construction and Maintenance; Sealing of Abandoned Wells with N.J.A.C. 7:9D, Certification that all utilities have been disconnected from structures to be demolished, Board of Health Approval for Potable Water Wells, Health Department Approval for Septic Systems. It shall be noted that in accordance with N.J.A.C. 5:23-2.15(a)5, a permit cannot be issued until the letter(s) of certification is received.

#### **4. Multi-building or Multi-site Permits:**

A project that involves many buildings and/or sites requires that a separate permit shall be issued for each building or site. The Consultant must determine the construction cost estimate for *each* building and/or site location and submit that amount where indicated on the permit application.

#### **5. Special Inspections:**

In accordance with the requirements of the New Jersey Uniform Construction Code N.J.A.C. 5:23-2.20(b), Bulletin 03-5 and Chapter 17 of the International Building Code, the Consultant shall be responsible for the coordination of all special inspections during the construction phase of the project.

Bulletin 03-5 can be found at:

[http://www.state.nj.us/dca/divisions/codes/publications/pdf\\_bulletins/b\\_03\\_5.pdf](http://www.state.nj.us/dca/divisions/codes/publications/pdf_bulletins/b_03_5.pdf)

##### **a. Definition:**

Special inspections are defined as an independent verification by a certified special inspector for **Class I buildings and smoke control systems in any class building**. The special inspector is to be independent from the Contractor and responsible to the Consultant so that there is no possible conflict of interest.

Special inspectors shall be certified in accordance with the requirements in the New Jersey Uniform Construction Code.

##### **b. Responsibilities:**

The Consultant shall submit with the permit application, a list of special inspections and the agencies or special inspectors that will be responsible to carry out the inspections required for the project. The list shall be a separate document, on letter head, signed and sealed.

## **B. OTHER REGULATORY AGENCY PERMITS, CERTIFICATES AND APPROVALS**

The Consultant shall identify and obtain all other State Regulatory Agency permits, certificates, and approvals that will govern and affect the work described in this Scope of Work. An itemized list of these permits, certificates, and approvals shall be included with the Consultant's Technical Proposal and the total amount of the application fees should be entered in the Fee Proposal line item entitled, **"Plan Review and Permit Fee Allowance."**

The Consultant may refer to the Division of Property Management and Construction “Procedures for Architects and Engineers Manual”, Paragraph “**9. REGULATORY AGENCY APPROVALS**” which presents a compendium of State permits, certificates, and approvals that may be required for this project.

The Consultant shall determine the appropriate phase of the project to submit the permit application(s) in order to meet the approved project milestone dates.

Where reference to an established industry standard is made, it shall be understood to mean the most recent edition of the standard unless otherwise noted. If an industry standard is found to be revoked, or should the standard have undergone substantial change or revision from the time that the Scope of Work was developed, the Consultant shall comply with the most recent edition of the standard.

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## **IX. ENERGY REBATE AND INCENTIVE PROGRAMS**

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The Consultant shall review any and all programs on the State and Federal level to determine if any proposed upgrades to the mechanical and/or electrical equipment and systems for this project qualify for approved rebates and incentives.

The Consultant shall review the programs available on the “New Jersey’s Clean Energy Program” website at: <http://www.njcleanenergy.com> as well as federal websites and New Jersey electric and gas utility websites to determine if and how they can be applied to this project.

The Consultant shall identify all applicable rebates and incentives in their technical proposal and throughout the design phase.

The Consultant shall be responsible to complete the appropriate registration forms and applications, provide any applicable worksheets, manufacturer’s specification sheets, calculations, attend meetings, and participate in all activities with designated representatives of the programs and utility companies to obtain the entitled financial incentives and rebates for this project.

All costs associated with this work shall be estimated by the Consultant and the amount included in the base bid of its fee proposal.

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## **X. ALLOWANCES**

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### **A. PLAN REVIEW AND PERMIT FEE ALLOWANCE**

The Consultant shall obtain and pay for all of the project permits in accordance with the guidelines identified below.

#### **1. Permits:**

The Consultant shall determine the various permits, certificates, and approvals required to complete this project.

#### **2. Permit Costs:**

The Consultant shall estimate the application fee costs for all of the required project permits, certificates, and approvals (excluding the NJ Uniform Construction Code permit) and include that amount in its fee proposal line item entitled **“Plan Review and Permit Fee Allowance”**. A breakdown of each permit and application fee shall be attached to the fee proposal for reference.

**NOTE:** The NJ Uniform Construction Code permit is excluded since it will be paid for by the State.

#### **3. Applications:**

The Consultant shall complete and submit all permit applications to the appropriate permitting authorities and the costs shall be paid from the Consultant’s permit fee allowance. A copy of the application(s) and the original permit(s) obtained by the Consultant shall be given to the DPMC Project Manager for distribution during construction.

#### **4. Consultant Fee:**

The Consultant shall determine what is required to complete and submit the permit applications, obtain supporting documentation, attend meetings, etc., and include the total cost in the base bid of its fee proposal under the “Permit Phase” column.

Any funds remaining in the permit allowance will be returned to the State at the close of the project.

### **B. HAZARDOUS MATERIALS TESTING AND REPORT ALLOWANCE**

Consultant shall estimate the costs to complete the hazardous materials survey, sample collection, testing and analysis and preparation of a “Hazardous Materials Survey Report” noted in paragraph VII.B and enter that amount on their fee proposal line item entitled **“Hazardous**

**Materials Testing and Report Allowance**". Consultant shall attach a detailed cost breakdown sheet for use by DPMC during the proposal review and potential fee negotiations. The cost breakdown sheet shall include, but not be limited to, the following information:

- Description of tasks and estimated cost for the following:
  - Sample collection
  - Sample testing
  - Preparation of an Hazardous Materials Survey Report

Any funds remaining in the Hazardous Materials Testing and Report Allowance will be returned to the State at the close of the project.

#### **C. HAZARDOUS MATERIALS ABATEMENT DESIGN ALLOWANCE**

Consultant shall estimate the costs to prepare construction documents for hazardous materials abatement noted in paragraph VII.B and enter that amount on their fee proposal line item entitled **"Hazardous Materials Abatement Design Allowance"**. Consultant shall attach a detailed cost breakdown sheet for use by DPMC during the proposal review and potential fee negotiations. The cost breakdown sheet shall include a description of the tasks to be performed and the estimated cost of each task.

Any funds remaining in the Hazardous Materials Abatement Design Allowance will be returned to the State at the close of the project.

#### **D. HAZARDOUS MATERIALS CONSTRUCTION ADMINISTRATION ALLOWANCE**

Consultant shall estimate the cost to provide Construction Monitoring and Administration Services for hazardous materials abatement as noted in paragraph VII.B and enter that amount on their fee proposal line item entitled **"Hazardous Materials Construction Administration Allowance"**. Consultant shall attach a detailed cost breakdown sheet for use by DPMC during the proposal review and potential fee negotiations. The cost breakdown sheet shall include a description of the tasks to be performed and the estimated cost of each task.

Any funds remaining in the Hazardous Materials Construction Administration Allowance will be returned to the State at the close of the project.

PROJECT NAME: Mates Inn Fire Alarm at DOC Central Office  
PROJECT LOCATION: 1300 Stuyvesant Ave, Trenton, NJ  
PROJECT NO: C1094-00  
DATE: January 7, 2025

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## XI. SOW SIGNATURE APPROVAL SHEET

---

This Scope of Work shall not be considered a valid document unless all signatures appear in each designated area below.

The client agency approval signature on this page indicates that they have reviewed the design criteria and construction schedule described in this project Scope of Work (including the subsequent contract deliverables and exhibits) and verifies that the work will not conflict with the existing or future construction activities of other projects at the site.

SOW PREPARED BY: Lucy Ibrahim 01/07/2025  
LUCY IBRAHIM, PROJECT MANAGER DATE  
DPMC PROJECT PLANNING & INITIATION

SOW APPROVED BY: James Wright 1/7/2024  
JAMES WRIGHT, MANAGER DATE  
DPMC PROJECT PLANNING & INITIATION

SOW APPROVED BY: David Wiszniewski 1/27/25  
DAVID WISZNIEWSKI, PROJECT MANAGER DATE  
DEPARTMENT OF CORRECTIONS

SOW APPROVED BY: Aziz Iskander 01/29/2025  
AZIZ ISKANDER, PROJECT MANAGER DATE  
DPMC PROJECT MANAGEMENT GROUP

SOW APPROVED BY: Jeanette M. Barnard 3.6.25  
JEANETTE M. BARNARD, DEPUTY DIRECTOR DATE  
DOW PROPERTY MGT & CONSTRUCTION



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## **XII. CONTRACT DELIVERABLES**

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The following are checklists listing the Contract Deliverables that are required at the completion of each phase of this project. The Consultant shall refer to the DPMC publication entitled “Procedures for Architects and Engineers,” 3.0 Edition, dated September 2022 available at <https://www.nj.gov/treasury/dPMC/Assets/Files/ProceduresforArchitectsandEngineers.pdf> for a detailed description of the deliverables required for each submission item listed. References to the applicable paragraphs of the “Procedures for Architects and Engineers” are provided.

Note that the Deliverables Checklist may include submission items that are “S.O.W. Specific Requirements”. These requirements will be defined in the project specific scope of work and included on the deliverables checklist.

This project includes the following phases with the deliverables noted as “Required by S.O.W” on the Deliverables Checklist:

- **SURVEY PHASE**
- **DESIGN DEVELOPMENT PHASE**
- **FINAL DESIGN PHASE**
- **PERMIT APPLICATION PHASE**
- **BIDDING AND CONTRACT AWARD**
- **CONSTRUCTION PHASE**
- **PROJECT CLOSE-OUT PHASE**

---

## **XIII. EXHIBITS**

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- A. **SAMPLE PROJECT SCHEDULE FORMAT**
- B. **PROJECT SITE LOCATION MAP**
- C. **INSPECTION REPORT**
- D. **EXISTING PHOTOS**

**END OF SCOPE OF WORK**

## Deliverables Checklist Survey Phase

A/E Name: \_\_\_\_\_

A/E Manual Reference	Submission Item	Required by S.O.W.		Previously Submitted		Enclosed	
		Yes	No	Yes	No	Yes	No
13.4.1.	A/E Statement of Site Visit						
13.4.2.	Narrative Description of Project						
13.4.3.	Building Code Information Questionnaire						
13.4.4.	Space Analysis						
13.4.5.	Special Features						
13.4.6.	Catalog Cuts						
13.4.7.	Site Evaluation						
13.4.8.	Subsurface Investigation						
13.4.9.	Surveys						
13.4.10.	Arts Inclusion						
13.4.11.	Design Rendering						
13.4.12.	Regulatory Approvals						
13.4.13.	Utility Availability						
13.4.14.	Drawings (6 Sets)						
13.4.15.	Specifications (6 Sets)						
13.4.16.	Current Working Estimate/Cost Analysis						
13.4.17.	Project Schedule						
13.4.18.	Formal Presentation						
13.4.19.	Scope of Work Compliance Statement						
13.4.20.	Schematic Design Phase Deliverables Checklist						
<b>S.O.W. Reference</b>	<b>S.O.W. Specific Requirements</b>						

This checklist shall be completed by the Design Consultant and included as the cover sheet of this submission to document to the DPMC the status of all the deliverables required by the project specific Scope of Work.

\_\_\_\_\_  
Consultant Signature

\_\_\_\_\_  
Date

## Deliverables Checklist Design Development Phase

A/E Name: \_\_\_\_\_

A/E Manual Reference	Submission Item	Required by S.O.W.		Previously Submitted		Enclosed	
		Yes	No	Yes	No	Yes	No
14.4.1.	A/E Statement of Site Visit						
14.4.2.	Narrative Description of Project						
14.4.3.	Building Code Information Questionnaire						
14.4.4.	Space Analysis						
14.4.5.	Special Features						
14.4.6.	Catalog Cuts						
14.4.7.	Site Evaluation						
14.4.8.	Subsurface Investigation						
14.4.9.	Surveys						
14.4.10.	Arts Inclusion						
14.4.11.	Design Rendering						
14.4.12.	Regulatory Approvals						
14.4.13.	Utility Availability						
14.4.14.	Drawings (6 Sets)						
14.4.15.	Specifications (6 Sets)						
14.4.16.	Current Working Estimate/Cost Analysis						
14.4.17.	Project Schedule						
14.4.18.	Formal Presentation						
14.4.19.	Plan Review/Scope of Work Compliance Statement						
14.4.20.	Design development Phase Deliverables Checklist						
<b>S.O.W. Reference</b>	<b>S.O.W. Specific Requirements</b>						

This checklist shall be completed by the Design Consultant and included as the cover sheet of this submission to document to the DPMC the status of all the deliverables required by the project specific Scope of Work.

\_\_\_\_\_  
Consultant Signature

\_\_\_\_\_  
Date

## Deliverables Checklist Final Design Phase

A/E Name: \_\_\_\_\_

A/E Manual Reference	Submission Item	Required by S.O.W.		Previously Submitted		Enclosed	
		Yes	No	Yes	No	Yes	No
15.4.1.	A/E Statement of Site Visit						
15.4.2.	Narrative Description of Project						
15.4.3.	Building Code Information Questionnaire						
15.4.4.	Space Analysis						
15.4.5.	Special Features						
15.4.6.	Catalog Cuts						
15.4.7.	Site Evaluation						
15.4.8.	Subsurface Investigation						
15.4.9.	Surveys						
15.4.10.	Arts Inclusion						
15.4.11.	Design Rendering						
15.4.12.	Regulatory Approvals						
15.4.13.	Utility Availability						
15.4.14.	Drawings (6 Sets)						
15.4.15.	Specifications (6 Sets)						
15.4.16.	Current Working Estimate/Cost Analysis						
15.4.17.	Project Schedule						
15.4.18.	Formal Presentation						
15.4.19.	Plan Review/Scope of Work Compliance Statement						
15.4.20.	Final Design Phase Deliverables Checklist						
<b>S.O.W. Reference</b>	<b>S.O.W. Specific Requirements</b>						

This checklist shall be completed by the Design Consultant and included as the cover sheet of this submission to document to the DPMC the status of all the deliverables required by the project specific Scope of Work.

\_\_\_\_\_  
Consultant Signature

\_\_\_\_\_  
Date

[illegible]

Date \_\_\_\_\_

[illegible]

Date

[illegible]

Date \_\_\_\_\_

[illegible]

Date



February 7, 1997  
Rev.: January 29, 2002

### Responsible Group Code Table

The codes below are used in the schedule field "GRP" that identifies the group responsible for the activity. The table consists of groups in the Division of Property Management & Construction (DPMC), as well as groups outside of the DPMC that have responsibility for specific activities on a project that could delay the project if not completed in the time specified. For reporting purposes, the groups within the DPMC have been defined to the supervisory level of management (i.e., third level of management, the level below the Associate Director) to identify the "functional group" responsible for the activity.

<u>CODE</u>	<u>DESCRIPTION</u>	<u>REPORTS TO ASSOCIATE DIRECTOR OF:</u>
CM	Contract Management Group	Contract Management
CA	Client Agency	N/A
CSP	Consultant Selection and Prequalification Group	Technical Services
A/E	Architect/Engineer	N/A
PR	Plan Review Group	Technical Services
CP	Construction Procurement	Planning & Administration
CON	Construction Contractor	N/A
FM	Financial Management Group	Planning & Administration
OEU	Office of Energy and Utility Management	N/A
PD	Project Development Group	Planning & Administration

## EXHIBIT 'A'

Activity ID	Description	Rspn	Weeks											
<b>&lt;PROJ&gt;</b>														
<b>Design</b>														
CV3001	Schedule/Conduct Predesign/Project Kick-Off Mtg.	CM												
CV3020	Prepare Program Phase Submittal	AE												
CV3021	Distribute Program Submittal for Review	CM												
CV3027	Prepare & Submit Project Cost Analysis (DPMC-38)	CM												
CV3022	Review & Approve Program Submittal	CA												
CV3023	Review & Approve Program Submittal	PR												
CV3024	Review & Approve Program Submittal	CM												
CV3025	Consolidate & Return Program Submittal Comments	CM												
CV3030	Prepare Schematic Phase Submittal	AE												
CV3031	Distribute Schematic Submittal for Review	CM												
CV3037	Prepare & Submit Project Cost Analysis (DPMC-38)	CM												
CV3032	Review & Approve Schematic Submittal	CA												
CV3033	Review & Approve Schematic Submittal	PR												
CV3034	Review & Approve Schematic Submittal	CM												
CV3035	Consolidate & Return Schematic Submittal Comment	CM												
CV3040	Prepare Design Development Phase Submittal	AE												
CV3041	Distribute D. D. Submittal for Review	CM												
CV3047	Prepare & Submit Project Cost Analysis (DPMC-38)	CM												
CV3042	Review & Approve Design Development Submittal	CA												
CV3043	Review & Approve Design Development Submittal	PR												
CV3044	Review & Approve Design Development Submittal	CM												
CV3045	Consolidate & Return D.D. Submittal Comments	CM												
CV3050	Prepare Final Design Phase Submittal	AE												
CV3051	Distribute Final Design Submittal for Review	CM												
CV3052	Review & Approve Final Design Submittal	CA												
CV3053	Review & Approve Final Design Submittal	PR												
CV3054	Review Final Design Submittal for Constructability	OCS												

**NOTE:**

Refer to section "IV Project Schedule" of the Scope of Work for contract phase durations.

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DBCA - TEST

Bureau of Design & Construction Services

Sheet 1 of 3

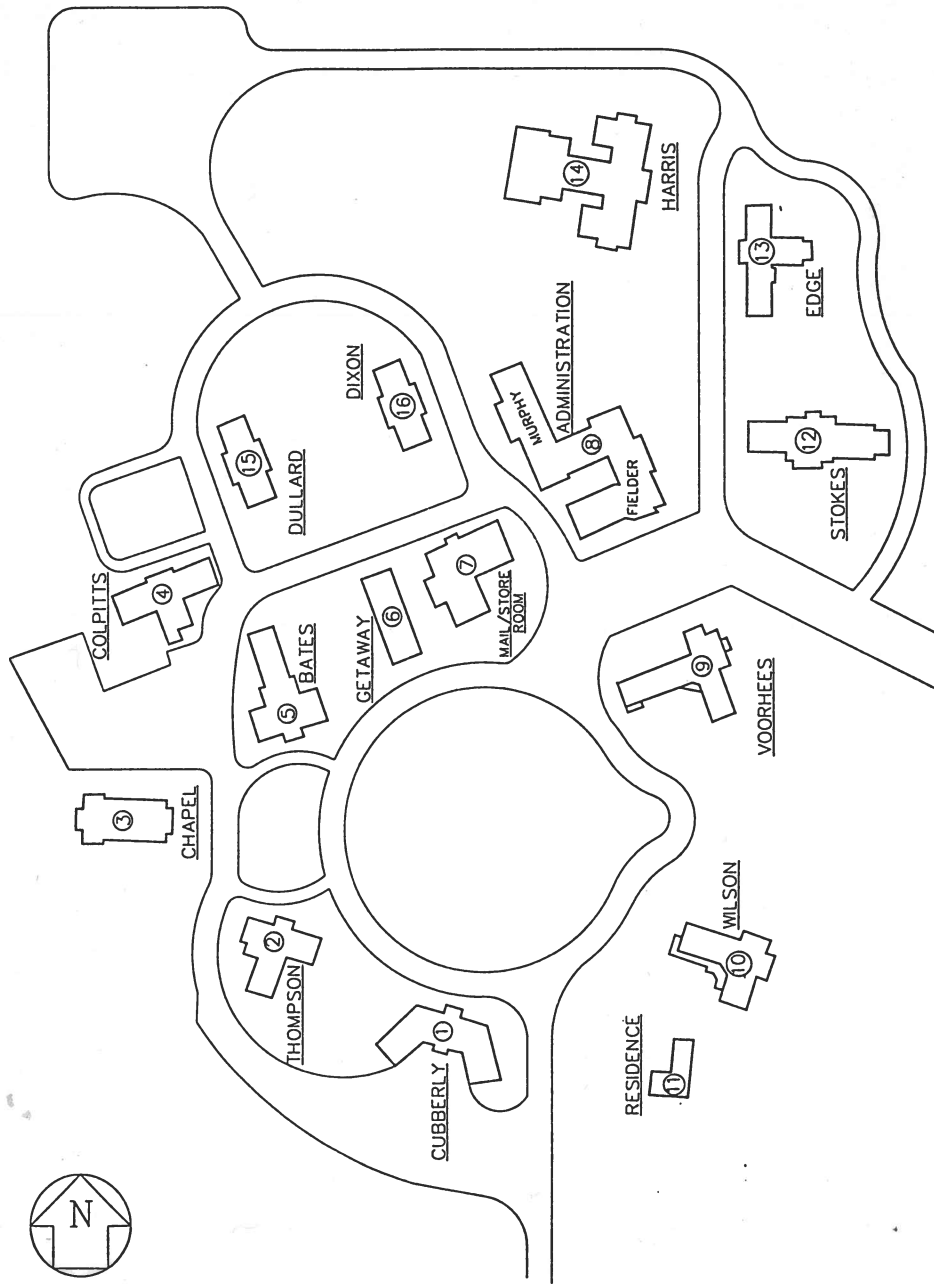
**EXHIBIT 'A'**







**DEPARTMENT OF CORRECTIONS ADMINISTRATION COMPLEX, TRENTON, MERCER COUNTY, NEW JERSEY**



**DIRECTIONS:** From Route 1 South to Interstate 95 South. Exit right, also sign for Pennsylvania (approximately 4 miles South of Princeton Route 1). Go 8 miles on I-95 to exit for Harborton-West Trenton. Go right off exit, following sign for West Trenton. Proceed to second light (Katzenbach School for Deaf on left) turn left onto Lower Ferry Road. Go approximately ½ mile, looking for Stuyvesant Avenue on right (opposite entrance to School for Deaf). Turn right onto Stuyvesant Avenue and go 1 mile to Whittlesey Road. Turn left onto Whittlesey Road (Joyce Kilmer Elementary School on left-hand corner) entrance to Department of Corrections Central Office is on your left.

**EXHIBIT 'B'**



# The Department of Corrections Central Office



Mates Inn- Colpitts Building

**EXHIBIT 'B'**



State of New Jersey  
Department of Community Affairs  
P. O. Box 809  
Trenton, NJ 08625-0809  
609-633-6132

Page 1 of 8

**NOTICE OF VIOLATION AND ORDERS OF THE COMMISSIONER**

<b>Business Name:</b>	DEPARTMENT OF CORRECTIONS CENTRAL OFFICE	<b>Registration #:</b>	1111-064511	<b>Inspector:</b>	Bryan Eveland
<b>Building Name:</b>	DOC-COLPITTS <COLPITTS>				
<b>Inspection Date:</b>	11/21/2023	<b>Inspection Type:</b>	Annual		
<b>Notice #:</b>	10014270	<b>Issuance Date:</b>	11/21/2023		

Business	Business Owner	Property Owner	On Site Contact
DEPARTMENT OF CORRECTIONS CENTRAL OFFICE 1300 WHITTLESEY RD TRENTON CITY, MERCER COUNTY 08628  <b>Registration #: 1111-064511</b>	Financial Management FINANCIAL MANAGEMENT PO BOX 863 Trenton, NJ 086250863 United States of America 6098265664	Financial Management  FINANCIAL MANAGEMENT PO BOX 863 Trenton, NJ 086250863 United States of America 6098265664	Michael DiGenni  100 STULLIVAN Way Trenton, NJ 08625

USE GROUP	USE CODE	USE CODE DESCRIPTION
Eating/Drinking	LHU Code: BD05 -: BD05	Eating and/or drinking establishments with a maximum permitted occupancy of 100 or more but fewer than 200 persons:

YOU ARE HEREBY NOTIFIED THAT an inspection at the above referenced property by the New Jersey Division of Fire Safety disclosed violations of the Uniform Fire Code (N.J.A.C. 5:70-1 et seq.), promulgated pursuant to the New Jersey Uniform Fire Safety Act (N.J.S.A. 52:27D-192 et seq.). The violations are specified on the accompanying "fire code violations" page(s).

YOU ARE HEREBY ORDERED by the COMMISSIONER to correct the violations listed on the accompanying "violations" page(s) within the timeframe, or by the date specified. If a reinspection discloses that violations have not been corrected, you will be subject to penalties of up to \$5,000.00

**EXHIBIT 'C'**



State of New Jersey  
Department of Community Affairs  
P. O. Box 809  
Trenton, NJ 08625-0809  
609-633-6132

Page 2 of 8

**NOTICE OF VIOLATION AND ORDERS OF THE COMMISSIONER**

<b>Business Name:</b> <b>Building Name:</b>	DEPARTMENT OF CORRECTIONS CENTRAL OFFICE DOC-COLPITTS <COLPITTS>	<b>Registration #:</b>	1111-064511	<b>Inspector:</b>	Bryan Evcland
<b>Inspection Date:</b>	11/21/2023	<b>Inspection Type:</b>	Annual		
<b>Notice #:</b>	10014270	<b>Issuance Date:</b>	11/21/2023		

per violation per day or as otherwise authorized by the Act and Department Regulations. IN ADDITION, the ACT imposes liability on the owner for the actual costs of fire suppression where a violation directly or indirectly results in a fire.

Jacquelyn A. Suárez  
Acting Commissioner, Department of Community Affairs

By: Louis B. Kilmer, Bureau Chief, Bureau of Fire Code Enforcement  
Division of Fire Safety

I hereby acknowledge receipt of a copy of this NOTICE OF VIOLATION and ORDER TO CORRECT.

	Steven Pedersen	Officer	11/21/2023
Signature	Printed Name	Title	Date

**EXHIBIT 'C'**





State of New Jersey  
Department of Community Affairs  
P. O. Box 809  
Trenton, NJ 08625-0809  
609-633-6132

Page 3 of 8

**NOTICE OF VIOLATION AND ORDERS OF THE COMMISSIONER**

<b>Business Name:</b>	DEPARTMENT OF	<b>Registration #:</b>	1111-064511	<b>Inspector:</b>	Bryan Eveland
<b>Building Name:</b>	CORRECTIONS CENTRAL OFFICE DOC-COLPITTS <COLPITTS>				
<b>Inspection Date:</b>	11/21/2023	<b>Inspection Type:</b>	Annual		
<b>Notice #:</b>	10014270	<b>Issuance Date:</b>	11/21/2023		

**VIOLATIONS**

ID	Item Description	Violation Location	Code Requirement	Corrective Action	Abate By	Status
7043	Entire Building	(PW) Stairwells Fire rating	N.J.A.C. 5:70-4.13.c(2): 2. In Use Group B, a minimum 30 minutes fire barrier shall be provided to protect all interior stairways and other vertical openings not exceeding three stories. Such fire barriers may be omitted in buildings not exceeding 3,000 square feet per floor or when the building is protected throughout by an approved automatic fire suppression system.	Responsible party must comply with the violated provision(s) of the Code. [N.J.A.C. 5:70-4.13.c(2)]	12/21/2023	Cited
6729	Fire Escape	(PW) Maintenance of Fire escapes	N.J.A.C. 5:70-3, 1031.6: Exterior egress. All exit discharge, exterior stairways and fire escapes shall be kept free of snow and ice. Any fire escape or exterior stairway found to be in a state of deterioration or determined to be unsafe by the fire official shall be repaired immediately. Depending upon the structural condition, a load test of any fire escape shall be conducted before the escape is returned to service in accordance with the N.J.A.C. 5:23, the Uniform Construction Code.	Responsible party must comply with the violated provision(s) of the Code. [N.J.A.C. 5:70-3, 1031.6]	12/21/2023	Cited
6731	Fire Suppression System <i>Abated Scheduled</i>	2022 Kitchen Suppression Tag marked Non-Compliant	N.J.A.C. 5:70-3, 904.5.1: System test. Systems shall be inspected and tested for proper operation at six-month intervals. Tests shall include a check of the detection	Provide required report(s) with proof of corrective actions for deficiencies per applicable NFPA standards.	12/21/2023	Cited

**EXHIBIT 'C'**



State of New Jersey  
Department of Community Affairs  
P. O. Box 809  
Trenton, NJ 08625-0809  
609-633-6132

Page 4 of 8

**NOTICE OF VIOLATION AND ORDERS OF THE COMMISSIONER**

<b>Business Name:</b>	DEPARTMENT OF CORRECTIONS CENTRAL OFFICE	<b>Registration #:</b>	1111-064511	<b>Inspector:</b>	Bryan Eveland
<b>Building Name:</b>	DOC-COLPITTS <COLPITTS>				
<b>Inspection Date:</b>	11/21/2023	<b>Inspection Type:</b>	Annual		
<b>Notice #:</b>	10014270	<b>Issuance Date:</b>	11/21/2023		

ID	Item Description	Violation Location	Code Requirement	Corrective Action	Abate By	Status
			system, alarms and releasing devices, including manual stations and other associated equipment. Extinguishing system units shall be weighed and the required amount of agent verified. Stored pressure-type units shall be checked for the required pressure. The cartridge of cartridge-operated units shall be weighed and replaced at intervals indicated by the manufacturer.			
6733	Fire Suppression System	2023 Kitchen Suppression inspection needed	N.J.A.C. 5:70-3, 904.5.1: System test. Systems shall be inspected and tested for proper operation at six-month intervals. Tests shall include a check of the detection system, alarms and releasing devices, including manual stations and other associated equipment. Extinguishing system units shall be weighed and the required amount of agent verified. Stored pressure-type units shall be checked for the required pressure. The cartridge of cartridge-operated units shall be weighed and replaced at intervals indicated by the manufacturer.	Provide required report(s) with proof of corrective actions for deficiencies per applicable NFPA standards.	12/21/2023	Cited
6738	Entire Building	Fire Extinguisher servicing	N.J.A.C. 5:70-3, 906.2: General requirements. Portable fire extinguishers shall be selected, installed and maintained in accordance with	Responsible party must comply with the violated provision(s) of the Code. [N.J.A.C. 5:70-3, 906.2]	12/21/2023	Cited

**EXHIBIT 'C'**



State of New Jersey  
Department of Community Affairs  
P. O. Box 809  
Trenton, NJ 08625-0809  
609-633-6132

Page 6 of 8

### NOTICE OF VIOLATION AND ORDERS OF THE COMMISSIONER

Business Name:	DEPARTMENT OF CORRECTIONS CENTRAL OFFICE	Registration #:	1111-064511	Inspector:	Bryan Eveland
Building Name:	DOC-COLPITTS <COLPITTS>				
Inspection Date:	11/21/2023	Inspection Type:	Annual		
Notice #:	10014270	Issuance Date:	11/21/2023		

ID	Item Description	Violation Location	Code Requirement	Corrective Action	Abate By	Status
			when extinguisher maintenance is performed. 2.5. A written log of required hydrostatic test dates for extinguishers shall be maintained by the owner to verify that hydrostatic tests are conducted at the frequency required by NFPA 10. 3. In Group I-3, portable fire extinguishers shall be permitted to be located at staff locations.			
6740	Building/Premise Alarm	2021 , 2022 , 2023 Fire Alarm inspection reports needed	N.J.A.C. 5:70-3, 901.6.2: Records. Records of all system inspections, tests and maintenance required by the referenced standards shall be maintained on the premises for a minimum of three years and forwarded to the fire official within five business days of the inspection. All inspection reports shall list deficiencies based on the edition of the referenced standard in effect at the time of installation, with nonrequired recommendations listed separately.	Provide required NFPA 72 Fire Alarm Report(s) with proof of repair for any noted deficiencies.	12/21/2023	Cited

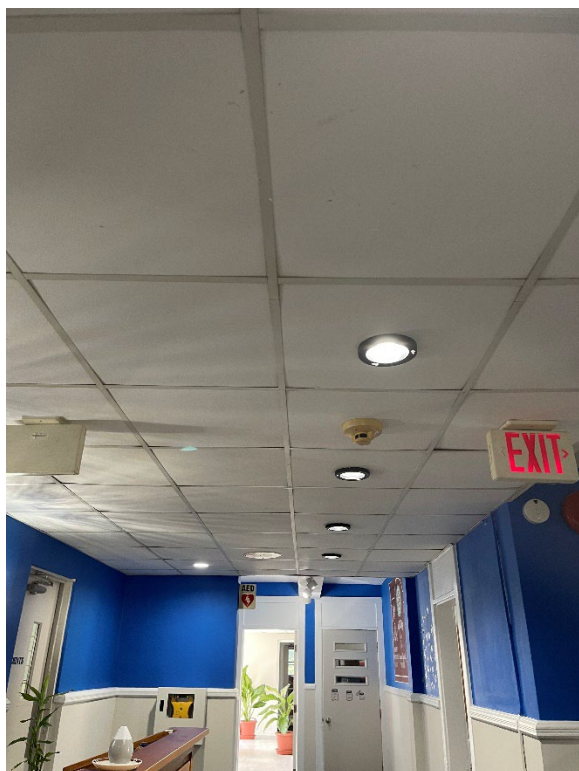
*No Active FA (monitored)*

EXHIBIT 'C'



# The Department of Corrections Central Office

First floor existing photos



**EXHIBIT 'D'**



# The Department of Corrections Central Office

First floor existing photos



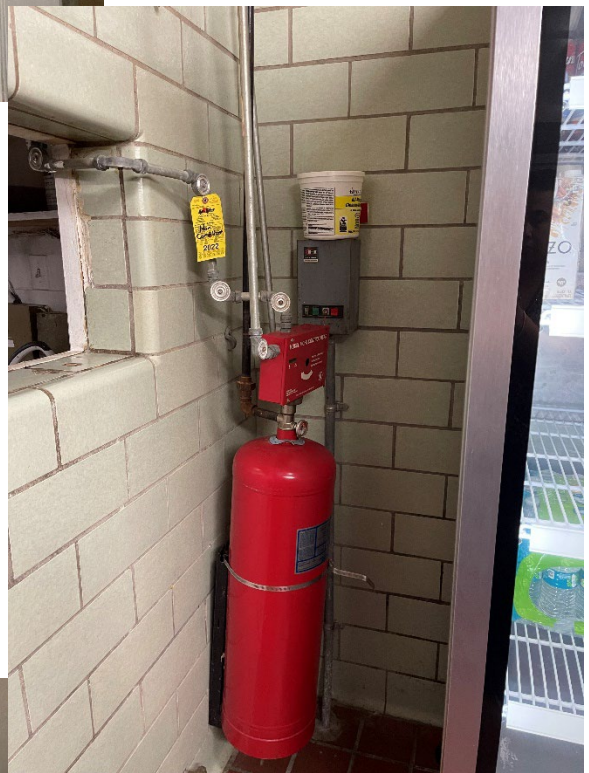
**EXHIBIT 'D'**



# The Department of Corrections Central Office



The kitchen contain heat detections and ansul system (fire suppression system).

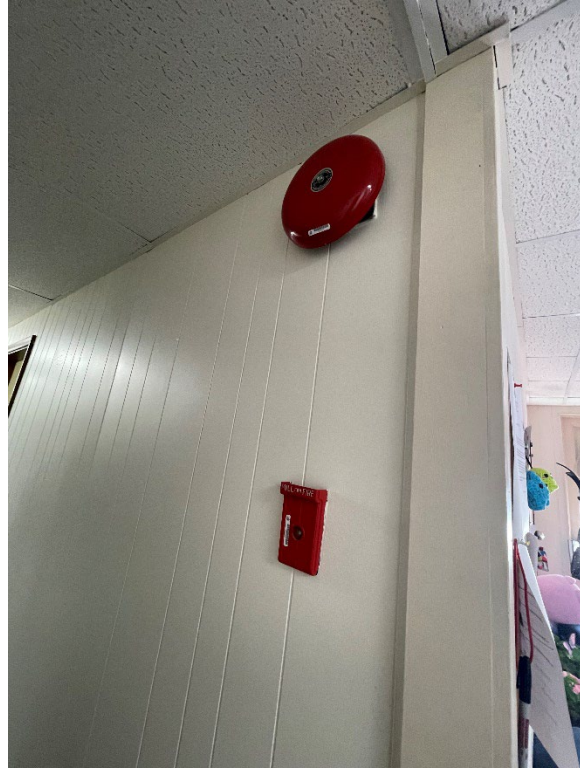


**EXHIBIT 'D'**



# The Department of Corrections Central Office

Second floor existing photos



**EXHIBIT 'D'**

# The Department of Corrections Central Office

## Basement existing photos

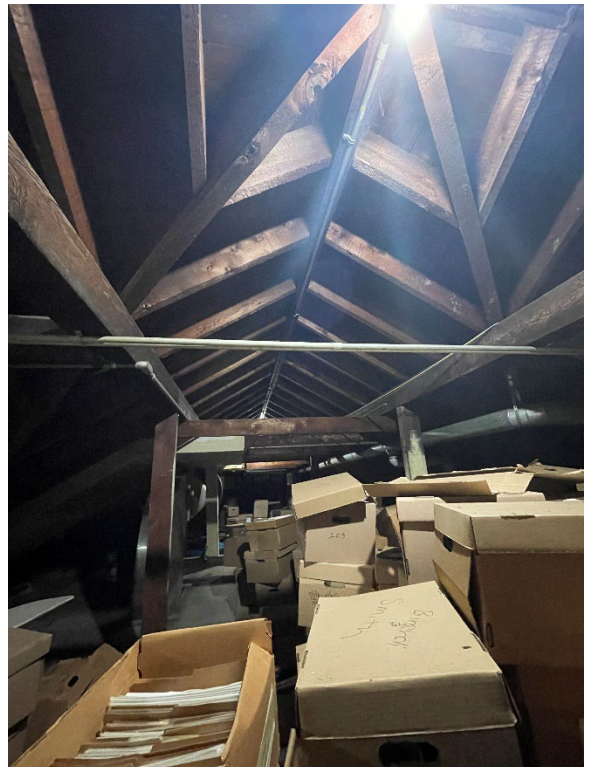


**EXHIBIT 'D'**



# The Department of Corrections Central Office

Attic existing photos



**EXHIBIT 'D'**