MIKIE SHERRILL
Governor

SHIRLEY U. EMEHELU
Lt. Governor

STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
DIVISION OF PENSIONS AND BENEFITS
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www.nj.gov/treasury/pensions

***Mailing Address*:**
P.O. Box 295
Trenton, NJ 08625-0295
Location:
50 West State Street
Trenton, New Jersey

AARON BINDER
State Treasurer

DAVID RIDOLFINO
Acting Director

November 24, 2026

TO: Certifying Officers, All Funds

FROM: New Jersey Division of Pensions & Benefits (NJDPB)

SUBJECT: **Claims Experience Report Requests**

Pursuant to N.J.S.A. 52:14-17.37b, employers who participate in the State Health Benefits Program or School Employees Health Benefits Program (SHBP/SEHBP) are eligible for one claims experience report at no cost during any rolling 24-month period. The NJDPB will provide the report within the 60 days provided in N.J.S.A 52:14-17:37b(a). A $2,000 fee will apply to each additional claims experience report requested by an employer within the same rolling 24-month period. Employers requesting claims experience reports after they leave the SHBP/SEHBP will also be charged the $2,000 fee regardless of when they made their last request.

Employers must submit requests for claims experience reports on official letterhead directly to Alyssa Zulla at the NJDPB via email at *Alyssa.Zulla@treas.nj.gov*. Requests submitted by a third party or indirect submissions will not be accepted.

If payment is required, it must be mailed to the following address:

New Jersey Division of Pensions & Benefits
Attention: Vicki Moreland, Cash Receipts
P.O. Box 295
Trenton, NJ 08625-0295

Requests requiring payment will not be processed by the NJDPB until payment is received.

The NJDPB works to provide participating employers with information as permitted under N.J.S.A. 52:14-17.37b. However, compliance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Pub. L. 104-191 is mandatory under federal law and a threshold requirement of all NJDPB actions in the administration of the SHBP/SEHBP. As such, the NJDPB may only release claims experience data in ways that fully protect members' personal health information in accordance with HIPAA. To comply with these protections, the NJDPB will not issue claims experience data to employers with fewer than 25 employees, or fewer than 25 employees associated with a particular SHBP/SEHBP third-party administrator (such as Aetna or Horizon).

In accordance with N.J.S.A. 52:14-17.37b, participating employers with 26 to 300 employees will receive a standard, de-identified aggregate claims experience data report relating to the use of benefits by their employees, early retirees, and their dependents. Participating employers with more than 300 employees will receive a standard report with additional data reporting specified in N.J.S.A. 52:14-17.37b, including paid claims by month for the following categories of services: (a) inpatient hospital; (b) outpatient hospital; (c) in network medical; (d) out of network medical; (e) prescription drugs; (f) emergency room services; and (g) behavioral health. The report will also list large claims in excess of $50,000.

We appreciate your understanding as we continue our work to keep our members' information secure.